
THE CORPORATION OF NORFOLK COUNTY
Council-in-Committee Minutes

June 14, 2022
3:00 p.m.
Council Chambers

Present: Tom Masschaele, Linda Vandendriessche, Michael Columbus, Chris Van Paassen, Ian Rabbitts, Ryan Taylor, Amy Martin, Kim Huffman

Absent with
Regrets: Mayor Kristal Chopp

Also Present: Al Meneses, Brandon Sloan, Bill Cridland, Shelley Darlington, Heidi VanDyk, Erin Anderson, Teresa Olsen, Aren Plante, Kathy Laplante, Kelly Darbishire, Lydia Harrison, Kathryn Fanning, Rob Fleming, Mike King

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- 1. Disclosure of Pecuniary Interest**
 - 2. Approval of Agenda/Changes to the Agenda**

Resolution No. 1

Moved By: Councillor Taylor

Seconded By: Councillor Masschaele

THAT the agenda be approved with the following amendments:

- Amend Attachment 1 of Agenda Item 4.5. Advisory Committee Update, CAO-22-085
- Move Agenda Item 4.2. Summary of Bid Awards for the Period Ending May 24 2022, CS-22-099 from Consent to Staff Reports

- Withdraw Agenda Item 5.3. Lori Burroughs Re: Tim Horton’s Drive Through in Port Dover
- Add Deputation Agenda Item 5.4. Kimberly Earls Re: SCOR Regional Shortline Rail Project
- Withdraw Agenda Item 10.1. Councillor Martin Re: Green Bin Program

Carried.

3. Closed Session (If early session requirement)

4. Consent

Resolution No. 2

Moved By: Councillor Huffman

Seconded By: Councillor Columbus

THAT the following motions be approved on consent:

4.1 Seasonal Patio Program Pandemic Recovery Extension for 2022, CD-22-056

THAT Staff Report CD-22-056 respecting the be received as information;

AND THAT Council exempt new seasonal patio applications received in 2022 from public notification requirements outlined in policy PD-21;

AND THAT due to the pandemic-related challenges that remain in 2022, Council permit the price per square metre per day rental rate for 2022 to remain at \$0.06 per square meter, and the one-time application fee to remain at \$214;

AND FURTHER THAT in support of economic recovery within the sit-down food & beverage retail industry, that the patio price per square metre per day rental rate and the one-time application fee be offset in 2022 through funding available via the Economic Recovery Plan.

4.2 Accessibility Advisory Committee Members Term Extension, CS-22-109

THAT Staff Report CS-22-109, Accessibility Advisory Committee Members Term Extension be received as information;

AND THAT Council approve a term extension to the current members of the Norfolk County Accessibility Advisory Committee until December 31, 2022.

4.3 Execution of Documents by Electronic Signature By-law, CAO-22-066

THAT Report CAO 22-066 Execution of Documents by Electronic Signature By-law be received for information;

AND THAT staff bring forward the draft by-law related to the Execution of Documents by Electronic Signature By-law, as outlined in Attachment 1 to this report, for approval.

4.4 182 – 184 Main Street, Delhi Encroachment Application, CAO-22-069

THAT Staff Report CAO-22-069 182 - 184 Main Street, Delhi Encroachment Application be received as information;

AND THAT the Corporation of Norfolk County execute and register an Encroachment Agreement with Hal-Nor Properties Inc., being the current owner of the property located at 182 – 184 Main Street, Delhi. The property is legally described as Part Lot 1, Block 40, Plan 189, to recognize the encroachment of portions of the existing building on Main Street, Delhi;

AND THAT the applicant pays all costs associated with the Encroachment Application including the registration on title of the Encroachment Agreement;

AND FURTHER THAT the necessary by-law authorizing the Mayor and Clerk to execute the said Encroachment Agreement be presented to Council for adoption.

4.5 Advisory Committee Update, CAO-22-085

THAT Staff Report CAO 22-085 Advisory Committee Update be received for information;

AND THAT staff be directed to bring back a report related to the review of Norfolk County Advisory Committees and applicable Terms of Reference at the first meeting of the new Term of Council (Q4 of 2022);

AND THAT any existing inactive Advisory Committees remain inactive until the new Term of Council has an opportunity to review and evaluate all Advisory Committee roles and mandates;

AND THAT all member appointments expiring prior to the end of 2022, for existing active Advisory Committees as outlined within this report, be extended to December 31, 2022;

AND FURTHER THAT member appointments for new or replacement Advisory Boards or Committees be suspended until after the new Term of Council has been inaugurated, unless otherwise authorized by Council resolution.

Carried.

5. Deputations

5.1 Lisa Livingston Re: Flooding Damage

Lisa Livingston provided a deputation with the aid of a slide deck regarding flooding damage and responded to questions of Committee.

Resolution No. 3

Moved By: Councillor Masschaele

Seconded By: Councillor Taylor

THAT the deputation provided by Lisa Livingston regarding flooding damage be received as information.

Carried.

Resolution No. 4

Moved By: Councillor Masschaele

Seconded By: Councillor Columbus

THAT staff be directed to bring a report back to Council related to flooding mitigation options at Long Point to address resident concerns related to flooding and further that staff be directed to coordinate efforts with the Long Point Region Conservation Authority.

Carried.

5.2 Derek Richmond Re: Delivering Community Power Resolution

Derek Richmond provided a deputation regarding delivering community power resolution and responded to questions of Committee.

Resolution No. 5

Moved By: Councillor Martin

Seconded By: Councillor Huffman

THAT the deputation provided by Derek Richmond regarding delivering community power be received as information.

Carried.

Resolution No. 6

Moved By: Councillor Huffman

Seconded By: Councillor Martin

THAT staff be directed to investigate Canada Post's "Delivering Community Power program" and bring back a report to Committee to provide further information.

Carried.

5.3 Derek Stonier Re: Splashtown Dover

Derek Stonier provided a deputation with the aid of a slide deck regarding Splashtown Dover and responded to questions of Committee.

Resolution No. 7

Moved By: Councillor Martin

Seconded By: Councillor Taylor

THAT the deputation provided by Derek Stonier regarding Splashtown Dover be received as information.

Carried.

Resolution No. 8

Moved By: Councillor Martin

Seconded By: Councillor Huffman

THAT staff be directed to review the proposal by Derek Stonier in relation to implementing the Splashtown Dover program in Port Dover, and bring a report back to Committee in Q3 or Q4 to provide further information in relation, but not limited to, impacts, liability, infrastructure requirements, and community interest.

Carried.

5.4 Kimberly Earls Re: SCOR Regional Shortline Rail Project

Kimberly Earls provided a deputation with the aid of a slide deck regarding the South Central Ontario Region (SCOR) Regional Shortline Rail Project and responded to questions of Committee.

Resolution No. 9

Moved By: Councillor Huffman

Seconded By: Councillor Rabbitts

THAT the deputation provided by Kimberly Earls regarding the South Central Ontario Region (SCOR) Regional Shortline Rail Project.

Carried.

Resolution No. 10

Moved By: Councillor Van Paassen

Seconded By: Councillor Taylor

THAT staff be directed to bring a report back to the June 21, 2022 Council meeting to provide further information in relation to the Regional Shortline Rail project including financial considerations;

AND THAT staff be directed to draft a Letter of Support for SCOR, stating the benefits of the Regional Shortline Rail project to the region and Norfolk County;

AND THAT the Letter of Support be considered by Council at the June 21, 2022 Council meeting.

Carried.

5.5 Stephanie Wilson Re: Sunninghill Drive

Stephanie Wilson provided a deputation regarding Sunninghill Drive and responded to questions of Committee.

Resolution No. 11

Moved By: Councillor Martin

Seconded By: Councillor Masschaele

THAT the deputation provided by Stephanie Wilson regarding Sunninghill Drive be received as information.

Carried.

5.6 Gerry Goddard Re: Sunninghill Drive

Gerry Goddard provided a deputation regarding Sunninghill Drive and responded to questions of Committee.

Resolution No. 12

Moved By: Councillor Huffman

Seconded By: Councillor Rabbitts

THAT the presentation provided by Gerry Goodard regarding Sunninghill Drive be received as information.

Carried.

5.7 Lena Witzel Re: Sunninghill Drive

Lena Witzel provided a deputation regarding Sunninghill Drive and responded to questions of Committee.

Resolution No. 13

Moved By: Councillor Masschaele

Seconded By: Councillor Columbus

THAT the presentation provided by Lena Witzel regarding Sunninghill Drive be received as information.

Carried.

6. Presentations

7. Communications

Resolution No. 14

Moved By: Councillor Masschaele

Seconded By: Councillor Taylor

THAT the following communication items be received as information:

7.1 Long Point Region Conservation Authority Board of Directors Meeting Minutes - May 4, 2022

7.2 Information Memo - Special Event 2022-08 - Port Dover Canada Day Celebration - Temporary Road Closure

7.3 Information Memo - Special Event 2022-09 - Delhi BIA Strawberry Fest and Car Show - Temp Road Closure

7.4 Information Memo - Special Event 2022-17 - Simcoe Heritage Friendship Festival - Temp Road Closure and Parking By-Law

7.5 Information Memo - Special Event 2022-20 – LCW Time Trial Provincial Championships – Temporary Road Closure

- 7.6 Information Memo - Special Event 2022-22 - Port Dover Summer Festival - Temporary Road Closure
- 7.7 Information Memo - Credit Rating Update for Canadian Municipalities
- 7.8 Information Memo - Property Sale Update - Rawlings
- 7.9 Information Memo - Seasonal Parking Pilot Project Update - Set Fines Approved

Carried.

8. Staff Reports/Discussion Items

8.1 Health and Social Services Division

8.1.1 Canada-Wide Early Learning and Child Care Agreement Funding – BUDGET AMENDMENT, HSS-22-019

Heidy VanDyk, General Manager of Health and Social Services, presented and responded to questions of Committee.

Resolution No. 15

Moved By: Councillor Huffman

Seconded By: Councillor Rabbitts

THAT Council receive staff report HSS-22-019 as information;

AND THAT Council accept the Canada-Wide Early Learning and Child Care (CWELCC) Agreement funding from the Ministry of Education, in the amount of \$2,515,907;

AND FURTHER THAT the Approved 2022 Levy Supported Operating Budget be amended to include 1.0 permanent FTE and \$2,516,000 for the CWELCC system, as outlined in the report.

Carried.

8.2 Community Development Division

8.2.1 Live Entertainment Strategy Project Microphone Update, CD-22-052

Zvi Lifshiz, Director of Strategic Innovation & Economic Development, presented with the aid of a slide deck and responded to questions of Committee.

Resolution No. 16

Moved By: Councillor Masschaele

Seconded By: Councillor Rabbitts

THAT Staff report CD 22-052, Live Entertainment Strategy Project Microphone Update, be received as information;

AND THAT a Project Microphone Planning Committee be struck for the purpose of developing and coordinating a schedule of events for the 2023-24 Project Microphone seasons as outlined in Report CD-22-052;

AND THAT following the 2022 Norfolk County Municipal Elections a Member of Council be approved by Council to participate on the Project Microphone Planning Committee;

AND FURTHER THAT any changes to the “Project Microphone” Council Approved Initiative funding be considered as part of the 2023 budget process.

Carried.

8.3 Environmental and Infrastructure Services Division

Resolution No. 17

Moved By: Councillor Huffman

Seconded By: Councillor Taylor

THAT Committee amend the agenda to consider Agenda Item 8.3.1 Sunninghill Drive Sidewalk voting results, EIS-22-020 immediately following the Deputations.

Carried.

8.3.1 Sunninghill Drive Sidewalk voting results, EIS-22-020

Andrew Grice, General Manager of Environmental and Infrastructure Services, presented and responded to questions of Committee.

Mike King, Director of Engineering, responded to questions of Committee.

Resolution No. 18

Moved By: Councillor Martin

Seconded By: Councillor Masschaele

THAT Report EIS 22-020 Sunninghill Drive – Sidewalk Voting Results be received as information;

AND THAT the proposed installation of a new sidewalk on Sunninghill Drive as part of the 2022 reconstruction project be cancelled.

Carried.

Resolution No. 19

Moved By: Councillor Martin

Seconded By: Councillor Taylor

THAT staff be directed to review and bring back to Committee Policy EIS-12 Sidewalk installation Policy for further consideration.

Carried.

8.3.2 Regional Road 21 and Garnham North Drains Engineer Transition Report, EIS-22-033

Andrew Grice, General Manager of Environmental and Infrastructure Services, presented and responded to questions of Committee.

Resolution No. 20

Moved By: Councillor Taylor

Seconded By: Councillor Columbus

THAT Staff Report EIS-22-033, Regional Road 21 and Garnham North Drains Engineer Transition Report, be received as information;

AND THAT Council accept the transition letter for the Regional Road 21 Drain from Dietrich Engineering Limited under Section 8 (2) of the *Drainage Act* and appoint Stephen Brickman, P. Eng of Headway Engineering Professional Corporation to address the Petitions received related to this project.

AND THAT Council accept the transition letter for the Garnham North Drain from Dietrich Engineering Limited under Section 8 (2) of the *Drainage Act* and appoint Brandon Widner, P.Eng of Spriet Associates Limited to address the Request for Improvement received related to this project.

Carried.

8.4 Operations Division

8.5 Corporate Services Division

8.5.1 2022 Debt Issuance, CS-22-061

Kathryn Fanning, Manager of Strategic Financial Planning, presented and responded to questions of Committee.

Resolution No. 21

Moved By: Councillor Taylor

Seconded By: Councillor Van Paassen

THAT Report CS 22-061 2022 Debt Issuance be received as information;

AND THAT Council authorize staff to proceed with the submission of an application to Infrastructure Ontario for long term financing for capital projects with a 20-year amortization period, as outlined in Table 1 of this report;

AND THAT staff prepare the required Borrowing By-Law to authorize the submission of an application to Infrastructure Ontario for financing capital projects, to be presented to Council;

AND FURTHER THAT the Mayor, Clerk and Treasurer be authorized to execute the documents required by Infrastructure Ontario to proceed with the proposed debenture issue.

Carried.

8.5.2 Summary of Bid Awards for the Period Ending May 24 2022, CS-22-099

Shelley Darlington, General Manager of Corporate Services, presented and responded to questions of Committee.

Resolution No. 22

Moved By: Councillor Van Paassen

Seconded By: Councillor Masschaele

THAT Staff Report CS-22-099, Summary of Bid Awards for the period ending May 24th, 2022, be received as information

AND THAT the Director, Engineering be authorized to execute a contract with Robert M Simon Construction Ltd. for Request for Tender **EIS-ENG-22-37 Factory Alley Storm Sewer** in the amount of \$158,329.64 (excluding HST);

AND THAT the Approved 2022 Capital Budget for Factory Alley Storm Sewer be amended from \$100,000 to \$172,000 (including net HST) to accommodate the increase of \$72,000 related to Request for Tender **EIS-ENG-22-37 Factory Alley Storm Sewer**, with funding to be provided from the Roadway Construction Reserve;

AND THAT the General Manager, Environmental and Infrastructure Services be authorized to execute a contract with AVERTEX Utility Solutions Inc. for Request for Tender **EIS-ENG-22-41 Simcoe Siphon Directional Drill and Appurtenances** in the amount of \$1,881,027.10 (excluding HST);

AND THAT the funding required to complete Request for Tender **EIS-ENG-22-41 Simcoe Siphon Directional Drill and Appurtenances** in the amount of \$1,914,000 (rounded, incl. Net HST) be provided from the issuance of debentures for a period of time not to exceed 20 years. A Certificate of Treasurer – CT 22-01 as required under Regulations in *the Municipal Act* has been provided under Attachment B;

AND THAT the Director, Engineering be authorized to execute a contract with Neil Montague Construction Limited for Request for Tender **EIS-ENG-22-38 2022 Stormwater Management Facility Remediation Program** in the amount of \$263,900.00 (excluding HST);

AND THAT the Director, Roads be authorized to execute a contract with Waterford Sand & Gravel for Request for Tender **OPS-RDS-22-22 Supply and Delivery of Class 1 Aggregate** in the amount of \$281,570.00 (excluding HST);

AND THAT the Director, Engineering be authorized to execute a contract with Robert M Simon Construction Ltd. for Request for Quotation **EIS-ENG-22-02 2022 Pettinger Drain Construction** in the amount of \$21,197.70 (excluding HST);

AND THAT the Approved 2022 Capital Budget for Pettinger Drain Construction be amended from \$55,000 to \$73,000 to

accommodate an increase of \$18,000 related to Request for Quotation **EIS-ENG-22-02 2022 Pettinger Drain Construction**, with funding to be provided through additional external recoveries from affected landowners;

AND THAT the Director, Engineering be authorized to execute a contract with G. Douglas Vallee Limited for Invitational Request for Quotation **EIS-ENG-22-79 Engineering Services for the Reconstruction of James Street, Delhi** in the amount of \$188,942.00 (excluding HST);

AND THAT the Approved 2022 Capital Budget be amended to include the engineering for project 5532525 James Street – Argyle Ave to Brock Ave, Delhi, being moved forward from 2025. With the funding allocation to be updated to reflect the approved Provincial Connecting Links Program funding (pending TPA execution) initiated by the award of **EIS-ENG-22-79 Engineering Services for the Reconstruction of James Street, Delhi** for the project. Amended funding sources for this project will consist of the addition of Connecting Links Provincial Funding (\$2,195,100), offset by a reduction to contributions from the Roadway Construction Reserve (\$477,900 from \$2,673,000).

Carried.

8.5.3 Development Charges Policy Review, CS-22-106

Rob Fleming, Supervisor of Financial Initiative & Planning, presented with the aid of a slide deck and responded to questions of Committee.

Resolution No. 23

Moved By: Councillor Van Paassen

Seconded By: Councillor Taylor

THAT Report CS 22-106 – Development Charges Policy Review be received as information;

AND FURTHER THAT staff be directed to engage the broader development community to solicit feedback regarding the Development Charges study and relating policy items included as part of Appendix 1 in order to better inform the final recommendations of the Development Charge Background Study and By-law.

Carried.

8.5.4 2022 Council Grant Requests – Budget Amendment, CS-22-118

Kathy Laplante, Treasure, presented and responded to questions of Committee.

Resolution No. 24

Moved By: Councillor Huffman

Seconded By: Councillor Martin

THAT Report CS-22-118 2022 Council Grant Requests be received as information;

AND THAT Norfolk County Council approve grant allocations in the total amount of \$44,000 for the 2022 application program as outlined within Attachment A;

AND FURTHER THAT the 2022 Levy Supported Operating Budget be amended to include an additional \$22,500 in grant disbursements, with funding to be provided from Safe Restart COVID-19 funding.

Carried.

8.6 Office of the Chief Administrative Officer

8.6.1 Lame Duck Council, CAO-22-079

Teresa Olsen, County Clerk, presented and responded to questions of Committee.

Resolution No. 25

Moved By: Councillor Van Paassen

Seconded By: Councillor Taylor

THAT Staff Report re: Lame Duck Council be received for information;

THAT By-law 2020-21 to Appoint and Delegate Authority to the position of Chief Administrative Officer for the duration of the 2020 municipally declared emergency be rescinded;

AND THAT Council approves the Lame Duck Delegation By-law, as set out in Option 2, to delegate authority to the Chief Administrative

Officer if Norfolk County Council becomes a Lame Duck Council, as per Section 275 of the Municipal Act.

Carried.

8.6.2 Mayor and Councillor Remuneration Effective January 1, 2023, CAO-22-080

Erin Anderson, Director of Human Resources, presented.

Resolution No. 26

Moved By: Councillor Rabbitts

Seconded By: Councillor Taylor

THAT Report CAO 22-080 “Mayor and Councillor Remuneration Effective January 1, 2023” be received as information;

AND THAT effective January 1, 2023 and January 1st of each year thereafter, the remuneration for the Mayor and Councillors of Norfolk County be adjusted by the same economic increase percentage provided to Non Union staff;

AND FURTHER, THAT the necessary by-law authorizing the Mayor and Clerk to implement the recommendations contained in this report be presented to Norfolk County Council for adoption.

Carried.

8.6.3 Council and Corporate Priorities 2019 - 2022, CAO-22-086

Al Meneses, Chief Administrative Officer, presented and responded to questions of Committee.

Resolution No. 27

Moved By: Councillor Martin

Seconded By: Councillor Van Paassen

THAT Staff Report C.A.O. 22-086 regarding strategic priorities for the balance of this term of Council be received as information;

AND THAT staff be directed to report back to Council with updates on the progress of accomplishing the identified priorities;

AND THAT the Approved 2022 Capital Budget be amended to include \$300,000 for the Facility / Portfolio Re-evaluation Project, and that \$225,000 in funding be supported by the reallocation of

funds from previously approved capital projects as outlined in the report, and \$75,000 be provided by the General Government Development Charges Reserve Fund;

AND THAT the Approved 2022 Capital Budget be amended to include \$250,000 for the Our Norfolk Initiative, and that funding be provided by 2021 surplus funds.

Carried.

9. Motions

10. Notice of Motions

~~**10.1 Councillor Martin Re: Green Bin Program**~~

10.2 Councillor Vandendriessche Re: Hastings Drive

Councillor Vandendriessche relinquished the role of Chair to introduce a Notice of Motion and Councillor Van Paassen assumed the role of Chair.

Councillor Vandendriessche introduced the following Notice of Motion:

WHEREAS there have been ongoing zoning issues along Hastings Drive, South Walsingham in Long Point since the 1985 storm;

AND WHEREAS the Subject Lands are located on the Long Point sand spit in the County of Norfolk, which is the largest biophysical erosion deposit formation in the Great Lakes, extending roughly 40 kilometers into Lake Erie, and includes woodlands, marshes, ponds, and meadows;

AND WHEREAS Long Point is recognized by the Province of Ontario, the Government of Canada, and the United Nations for its unique and extensive natural heritage features, and habitat for a wide range of flora, fauna and fish species, including threatened and endangered species;

AND WHEREAS there have been subsequent zoning and land designation changes or determinations upheld at Ontario Land Tribunals and provincial court system along the shoreline of Hastings Drive to manage issues related to floodplain/Hazard Zone concerns and development as per the Ontario Planning Act, consistent with the various Provincial Policy Statements and the Norfolk Official Plan;

AND WHEREAS the County has received concerns and expressions of frustration from several residents and property owners along Hastings Drive;

AND WHEREAS Norfolk County owns a large portion of the lots in the area along Hastings Drive;

AND WHEREAS there are issues related to encroachment matters of existing structures on County-owned property;

AND WHEREAS there are ongoing costs to the County related to investigation and mediation efforts to resolve the issues that arise;

NOW THEREFORE BE IT RESOLVED THAT staff be directed to bring back a report with a brief summary of the history of the properties located on Hastings Drive including a summary of ongoing actions and estimated costs;

AND FURTHER that staff provide recommendations for Council's consideration in an effort to find a viable and sustainable solution to address environmental and safety matters going forward.

Resolution No. 28

Moved By: Councillor Rabbitts

Seconded By: Councillor Van Paassen

THAT Council waive by two-thirds majority vote the notification requirements of By-law 2017-83 Procedural By-law to allow Councillor Vandendriessche to bring forward the Notice of Motion at the June 21, 2022 Council meeting.

Carried.

Councillor Van Paassen relinquished the role of Chair and Councillor Vandendriessche re-assumed the Chair.

11. Announcements

12. Closed Session

Resolution No. 29

Moved By: Councillor Masschaele

Seconded By: Councillor Taylor

THAT Committee enter closed session at 8:15 p.m. pursuant to Section 239(2)(k)(c)(f) of the Municipal Act, 2001 as amended as the subject matter pertains to position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; and a proposed or pending acquisition or disposition of land by the

municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose the to discuss:

- 12.1 Proposed Lease Agreement - Ward 1, CS-22-C06**
- 12.2 Proposed Lease Extension - Ward 5, CS-22-07**
- 12.3 Proposed Land License Agreement - Ward 7, CS-22-C08**
- 12.4 Proposed Property Sale - Ward 7, CS-22-C09**
- 12.5 Multi-Year Procurement Contracts**

Carried.

Resolution No. 30

Moved By: Councillor Masschaele

Seconded By: Councillor Taylor

THAT Committee reconvene in open session at 9:22 p.m.

Carried.

The Clerk noted that Committee by 2/3 majority resolved to proceed past the hour of 9:00 p.m. until the agenda is complete.

Resolution No. 31

Moved By: Councillor Taylor

Seconded By: Councillor Huffman

THAT Confidential Report CS 22-C06 Proposed Lease Agreement – Ward 1, be received as information;

AND THAT staff be directed to enter into a Lease Agreement with Signum Wireless Towers Inc., for a term of ten (10) years, commencing on the Construction Commencement Date;

AND THAT the Mayor and Clerk be authorized to sign the Lease Agreement.

Carried.

Resolution No. 32

Moved By: Councillor Rabbitts

Seconded By: Councillor Columbus

THAT Confidential Report CS 22-C07 Proposed Lease Extension – Ward 5, be received as information;

AND THAT staff be directed to enter into a Lease Extension Agreement with Joan Van Groningen for a term of one (1) year, from July 1, 2022 to June 30, 2023, with the option to extend for one (1) further additional year, if necessary, at the same rental rate and payment of the current year's property taxes as the Lease Agreement;

AND THAT the Mayor and Clerk be authorized to sign the Lease Extension Agreement.

Carried.

Council provided direction to staff in Closed Session regarding:

- Agenda Item 12.3. Proposed Land License Agreement - Ward 7, CS-22-C08,
- Agenda Item 12.4. Proposed Property Sale - Ward 7, CS-22-C09
- Agenda Item 12.5. Multi-Year Procurement Contracts

13. Adjournment

Resolution No. 33

Moved By: Councillor Huffman

Seconded By: Councillor Masschaele

THAT the meeting be adjourned at 9:26 p.m.

Carried.