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## Information Memo

To: Council Meeting  
Date: June 21, 2022  
Division: Corporate Services  
Department: Realty Services  
Subject: By-Law 2022-51 To Lift Various Reserves (Report CS-22-108)

### Recommendation(s):

THAT the Information Memo regarding By-Law 2022-51 to lift Various Reserves be received as information.

### Background

The purpose of this information memo is to explain the rationale for By-Law 2022-51 being that the Planning Department has requested Realty Services lift various one-foot reserves due to a backlog.

### Discussion:

In the past, the process for lifting one-foot reserves was that after a new subdivision plan was registered, the Planning Department would authorize Realty Services to prepare and register a By-Law to accept and assume the one-foot reserve once Planning staff had determined that all conditions of the subdivision development agreement were met. Realty Services would then prepare and register the appropriate By-Law. Recently, it was discovered that Realty Services was unfortunately not being advised when these reserves could be lifted, thereby creating a backlog dating back to approximately 2014.

Realty Services has spent a considerable amount of staff time reviewing the various registered Plans of Subdivision to determine which reserves needed lifting. Realty Services found approximately twenty-six (26) outstanding reserves that needed such lifting. Seventeen (17) of which are now attached to By-Law 2022-51 and nine (9) more that Realty Services are still working on with Planning as there are some title issues that need to be dealt with before the remaining reserves can be lifted.

**Attachment(s):**

N/A

**Conclusion:**

By-Law 2022-51 includes the seventeen (17) various reserves that Realty Services found that can be lifted at this time.

**Approval:**

Approved By:  
Shelley Darlington  
General Manager, Corporate Services

Reviewed By:  
Lydia Harrison  
Specialist, Realty Services  
Kelly Darbishire  
Specialist, Realty Services

Prepared By:  
Karen Lambrecht  
Corporate Services Generalist, Realty Services