

Entry Number	Bid Number:	Bid name:	Bid Type	Bid Closing Date:	Number Bids Received:	Number Bids Rejected:	Bid Advertising:	Successful Bidder Name:	Bid Amount (excluding taxes)	Budget (including taxes)	Names and prices of all bids meeting requirements (exclusive of all applicable taxes)	Comments by User Division	Finance Comments	Multiple Year Bid	Project Start Date	Project End Date
1	OPS-RDS-22-02	Supply and Delivery and Pickup of Cold Patch Asphalt Mix	RFT	1-Mar-22	2	0	Norfolk County Bids & Tenders	Black Armour Asphalt Products Inc.	\$214,659.20	\$191,400 (3-year Budget)	Black Armour Asphalt Products Inc. - 2022 \$122.40/tonne Coco Paving Inc. - 2022 \$130.00/tonne	<p>Cold patching is an integral part of the Road Divisions ability to maintain the County's roadway systems.</p> <p>The tender had an estimated amount of 560 tonnes of cold patch with no guarantee of purchase of that amount for the 2022 contract year which puts it over budget for the year 2022. Roads will only purchase approximately 510 tonnes to remain within budget and will then budget for 2023 and 2024 in accordance with the tender pricing.</p> <p>The initial term of this bid is from date of contract award through to December 31, 2022 with an option in favour of Norfolk County to extend the agreement for two (2) additional one (1) year terms.</p>	<p>The Approved 2022 Levy Supported Operating Budget contains an allocation of \$63,800 for all weather cold patch asphalt, in bulk format, for emergency and temporary work when required for Norfolk County Roads. To maintain the existing level of service on Norfolk County Roads, an average of 560 tonnes of cold patch asphalt must be purchased each year. Given the 2022 pricing of \$122.40 per tonne(before taxes), approximately 512 tonnes of asphalt can be purchased with the 2022 Approved Budget. To maintain current levels of service at 560 tonnes, a \$6,000 budget shortfall would occur in 2022 to accommodate year 1 of the bid of \$69,800 (Rounded, including net HST) from Black Armour Asphalt Products Inc. However, a formal budget amendment is not recommended at this time, as the actual use of materials varies annually, and Roads staff are confident that this minor variance can be accommodated through adequate budget monitoring. Should needs for work in 2022 exceed the approved budget allocation, the department will work to identify offsetting savings, which would be presented during the quarterly operating variance reports. Future operating budgets will be reflective of the updated pricing schedules included in this bid, at \$73,200 in 2022 and \$75,500 in 2023 (if options for additional years are exercised).</p> <p>Note: This was included in the Summary of Bid Award report due to the change in scope to stay within the 2022 Approved Budget.</p>	Y	14-Mar-22	31-Dec-24
2	OPS-RDS-22-05	Supply of Hot Mix Asphalt for 2022 & 2023	RFT	22-Mar-22	4	0	Newspaper Advertisement; Norfolk County Bids & Tenders	Coco Paving Inc.	\$1,264,000.00	\$1,264,000 (2-year budget)	Pricing reflects cost for one ton purchased in year one plus year two: Coco Paving Inc. \$188.50 - HL2 \$172.50 - HL3 \$178.50 - HL3A \$169.50 - HL4 \$166.50 - HL8 AAROC Aggregates Ltd. \$235.48 - HL2 \$220.57 - HL3 \$229.94 - HL3A \$219.89 - HL4 \$214.86 - HL8 GT Associates Engineering Services Corp. \$217.00 - HL2 \$219.00 - HL3 \$219.00 - HL3A \$228.00 - HL4 \$228.00 - HL8 Dufferin Construction Company - \$207.18 - HL2 \$182.42 - HL3 \$192.95 - HL3A \$182.40 - HL4 \$173.02 - HL8	<p>This tender is for the purchase and pickup of different asphalt grades that are used within the Roads Department for asphalt padding, road repairs, etc. Purchased quantities are made to stay within approved budgets and tonnages shown in the tender are approximate tonnes with no guarantee of purchase.</p>	<p>The Approved 2022 Levy Supported Operating Budget contains an allocation of \$632,000 for the supply and delivery of hot mix asphalt used for day to day work activities for Norfolk County Roads. Based on the Year 1 pricing schedule from Coco Paving Inc., sufficient funds have been allocated to accommodate this bid. Approximately 80% of Norfolk County's purchased hot mix asphalt is HL3A Grade, which will be used for budget purposes.</p> <p>To maintain the existing level of service on Norfolk County Roads, 6,000-8,000 tonnes of hot mix asphalt must be purchased each year. Given the 2022 pricing of \$90.82 per tonne ("HL3A"-Rounded, including net HST), approximately 6,960 tonnes of hot mix asphalt can be purchased with the 2022 Approved Budget, which is expected to be sufficient for 2022. Should needs for work in 2022 exceed the approved budget allocation, the department will work to identify offsetting savings, which would be presented to council through regular operating variance reporting.</p> <p>Future operating budgets will be adjusted to reflect the updated bid values and requirements if future adjustments are required.</p>	Y	09-May-22	8-Nov-23
3	OPS-FLT-22-02	Supply and Delivery of Six (6) Half Ton Pickup Trucks with Various Configurations	RFT	22-Mar-22	2	1	Newspaper Advertisement; Norfolk County Bids & Tenders	Winegard Motors Ltd.	\$286,111.00	\$268,000.00	Winegard Motors Limited - \$286,111.00	<p>This procurement was for the approved 2022 Capital budget replacement of 6 pick up trucks. Present delay in supplying new pick up vehicles due to COVID, presently minimum of 6 months waiting time. Two of these 6 vehicles are earmarked for the Drainage Division, remainder, to fill in gaps of various trucks having been, or are required to be removed from service.</p>	<p>Budget Amendment: The Approved 2022 Capital Budget includes allocations totaling \$268,000 for Six (6) Half Ton Pickup Truck replacements in Norfolk County's fleet inventory. Total budget consists of (Four (4) standard model pickup trucks for \$43,000 each and Two (2) 4X4 Pickup Trucks for \$48,000 each) to be funded from the Capital Fleet Equipment Pool Reserve. Based on the tender award amount of \$292,000 (Rounded, including net HST) from Winegard Motors Ltd., a budget amendment of \$24,000 is required. Staff recommend funding be provided by the Capital Equipment Pool Reserve to accommodate the budget amendment related to this bid.</p>	N	19-Apr-22	19-Apr-23
4	OPS-FAC-22-07	Partial and Full Roof Replacements at Various County Facilities	RFT	29-Mar-22	2	0	Newspaper Advertisement; Norfolk County Bids & Tenders	A + Roofing Canada	\$806,386.00	\$926,000.00	A + Roofing Canada \$806,386.00 Always Roofing Ltd \$938,200.00	<p>The objective of this RFT is to hire a qualified roofing contractor for full and partial roof replacements at eight Norfolk County facilities: Delhi Kinsmen Pool (full replacement), Langton Arena (partial replacement), Delhi EMS Base #5 (full replacement) , Port Dover Harbour Museum (partial replacement), Simcoe Branch Public Library (full replacement), Cedar Street UV Building (full replacement) and Walsh Salt Storage Dome (full replacement).</p>	<p>The Approved 2022 Capital Budget contains a total budget of \$926,000 for roof replacements at various County facilities. Within that budget, \$92,000 relates to Consulting Services, \$47,000 relates to Contracted Services and \$787,000 relates to Construction. To date, \$29,100 has been spent on Consulting Services and \$4,100 has been spent on Construction for various roof replacement projects leaving the total remaining budget for the project at \$892,800. Funding for the project is provided by the General Building Reserve.</p> <p>Based on the bid amount of \$821,000 (Rounded, incl. net HST) from A+ Roofing Canada., there is sufficient budget within the remaining Contracted Services and Construction budgets (\$830,000 remaining) to accommodate this bid.</p>	N	02-May-22	01-Jul-22

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5	EIS-ENG-22-32	Urban Asphalt Rehabilitation, Hot Mix Asphalt	RFT	1-Mar-22	6	0	Newspaper Advertisement; Norfolk County Bids & Tenders	Coco Paving Inc.	\$770,700.00	\$861,000.00	Coco Paving Inc. - \$770,700.00 Dufferin Construction Company - \$793,746.80 Associated Paving & Materials Ltd. - \$829,899.00 Brennan Paving - Niagara - \$866,666.00 Gedco Excavating Ltd. - \$890,109.59 J-AAR Excavating Limited - \$942,662.50	RFT EIS-ENG-22-32 is the annual urban asphalt rehabilitation contract. Various streets in Delhi and Port Dover have been identified to be rehabilitated in 2022. Upon Closing, Coco Paving Inc. was the low bidder. Based on a track record of executing various asphalt contracts with Norfolk County, engineering staff recommend RFT EIS-ENG-22-32 be awarded to Coco Paving Inc.	The Approved 2022 Capital Budget contains allocations totaling \$861,000 for the Urban Asphalt Resurfacing Program, which includes resurfacing projects on 7 streets in Norfolk County (Hawtreay Road, Peel Street, Gage Street, Courtney Avenue, Smith Avenue, Greenock Street West, and Thompson Drive). These resurfacing projects were approved to be funded from the Federal Gas Tax Reserve. This tender has also included a Provisional Item (Change in Scope) which is the inclusion of Jaylin Crescent, which could be accommodated within the approved resurfacing budgets pending council's approval (mentioned in detail below). Based on the overall tender award of \$784,000 (Rounded, Net of HST) from Coco Paving Inc., sufficient funds have been allocated to accommodate this bid. Change in Scope (Provisional Item): As initially noted, the overall Bid of \$784,000 includes the resurfacing of Jaylin Crescent. EIS 22-001 is being presented to Council on April 12th, 2022 providing Council with potential options for the resurfacing of Jaylin Crescent. The recommendation by staff was that the roadway was to be resurfaced with fine grade with two lifts of asphalt applied. Based on the tender results, \$69,000 of this bid pertains to the provisional item, which will only move forward if council approves of the recommendations within report EIS 22-001. If council were to select an alternative method of resurfacing this tender will be awarded with the exclusion of the provisional item being completed, and alternative funding sources for the resurfacing of Jaylin Crescent may have to be discussed	N	16-May-22	30-Sep-22
6	OPS-RDS-22-29	Supply and Delivery of Granular 'A' Aggregate	RFT	8-Mar-22	1	0	Norfolk County Bids & Tenders	Waterford Sand & Gravel	\$65,775.00	\$62,300.00	Waterford Sand & Gravel - \$65,775.00 (Granular 'A')	This tender is for the supply and delivery of Granular 'A' for shoulder maintenance of the County's roadways. This tender had the supplier bid on Granular 'A' Gravel and 3/4" Crusher Run. Depending on the situation one product will be used over the other and not both. Roads was looking at an approximate tonnage of 4400 between both products which would be between \$65,775 and \$72,460 for the 4400 Tonnes. Roads will only purchase quantities to stay within the 2022 budget.	The Approved 2022 Levy Supported Operating Budget contains an allocation of \$62,300 to supply granular material for the shoulder maintenance program. Based on the Year 1 contract amount of \$66,900 (Rounded, including net HST), there is insufficient budget to accommodate this bid. To maintain the existing level of service on Norfolk County Roads, an average of 4,400 tonnes of gravel must be purchased each year. Given the 2022 pricing of \$15.20 per tonne (Rounded, including net HST), approximately 4,100 tonnes of gravel can be purchased with the 2022 Approved Budget. To maintain current levels of service at 4,400 tonnes, a \$4,600 budget shortfall would occur to accommodate the bid of \$66,900 (Rounded, including net HST) from Waterford Sand and Gravel. However, a formal budget amendment is not recommended at this time, as the actual use of materials varies annually, and Roads staff are confident that this minor variance can be accommodated through adequate budget monitoring. Should needs for work in 2022 exceed the approved budget allocation, the department will work to identify offsetting savings, which would be presented during the quarterly operating variance reports. Future operating budgets will be adjusted to reflect the updated bid value. Note: This was included in the Summary of Bid Award report due to the change in scope to stay within the 2022 Approved Budget.	N	04-Apr-22	03-Jan-23
7	EIS-ENG-22-75	Engineering Services for the Reconstruction of Harbour Street, Port Dover	IRFQ	1-Mar-22	5	0	Norfolk County Bids & Tenders	Metropolitan Consulting Inc.	\$195,665.00	\$163,000.00	Metropolitan Consulting Inc. \$195,665.00 PML Consultants Ltd. \$204,574.00 G. Douglas Vallee Limited \$214,393.00 WT Infrastructure Solutions Inc. \$214,937.00 Planmac Engineering Inc. \$223,953.50	IRFQ EIS-ENG-22-75 was issued to retain engineering services for design and construction during the reconstruction of Harbour Street in Port Dover, including the addition of street scraping features. Upon closing, Metropolitan Consulting Inc. was the low bidder. All bids were over the allotted budget of \$163,000, however 5 bids were received and all bids were within \$30,000 of the lowest bid so this an indicator that the pricing is very competitive. Metropolitan Consulting Inc. was successfully prequalified under RFPQ EIS-ENG-21-78. Staff recommends the budget be amended and Metropolitan Consulting Inc. be awarded the scope of work identified in EIS-ENG-22-75 for engineering services for the reconstruction of Harbour Street in Port Dover.	BUDGET AMENDMENT – The Approved 2022-2031 Capital Plan includes a total budget allocation of \$1,165,000 for the Reconstruction of Harbour St, in Port Dover from St. Andrew to St. George. The Engineering Services budget related to this project (\$163,000) was approved in the 2022 Capital Budget. Construction Costs of \$1,002,000 have been approved in principle, and were planned to be initiated in 2023. Funding for this project is to be provided from the Roadway Construction Reserve Fund (\$747,000), Debenture Proceeds (\$204,000), Wastewater Capital Replacement Reserve Fund (\$34,000), Water Capital Replacement Reserve Fund (\$34,000), and Developer Contributions (\$146,000). Based on the tender award amount of \$200,000 (Rounded, including net HST) for Engineering Services from Metropolitan Consultants Inc., a budget amendment of \$37,000 is required to accommodate this bid. Finance staff are recommending that the funding from the Roadway Construction Reserve be increased by \$37,000 as it relates to this bid.	N	04-Apr-22	30-Sep-23

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8	OPS-RDS-22-65	Supply and Delivery of Portable Toilets 2022-2024	RFT	15-Mar-22	3	0	Norfolk County Bids & Tenders	Throne Porta Potties inc	\$306,175.00	\$197,100 (3-year budget)	Pitton Plumbing & Heating Inc. \$329,178.00 521313 Ontario Inc. \$435,765.00 Throne Porta Potties inc \$306,175.00	This contract is for the rental of portable toilets within the Operations Department at various yards, marinas, parks and events throughout Norfolk County. These are rentals that are required for various reasons such as, lack of facilities, contractor use at yards during winter maintenance, beach areas, etc. This tender came in slightly over budget and savings will be found within other Operations budgets to make up for the shortfall.	BUDGET AMENDMENT - The Approved 2022 Levy Supported Operating Budget contains an allocation of \$65,700 for the rental and servicing of Portable Toilets for select Norfolk County Parks and Trails, Marinas, and Operation Yards. Based on the 2022 Pricing Schedule and Year 1 contract amount of \$92,000 (Rounded, Net of HST) from Throne Porta Potties Inc., there is not sufficient budget to accommodate this bid. Due to numerous factors such as increased trail users, resident complaints, and COVID-19, the requirements for portable toilets have increased from what has previously been included in the 2022 Approved Operating Budget (Change in Scope). There has also been a rise in prices for the supply and servicing of portable toilets which has contributed to the \$26,300 budget shortfall. Although the 2022 Levy Supported Operating Budget does not include sufficient funds to accommodate this bid directly. In order to offset the unfavourable variance from awarding this bid, Staff have identified identify offsetting savings within the respective departments, to ensure this bid can be accommodated within the 2022 Approved Levy Supported Operating Budget. Savings identified were from guardrail repairs, sports field resurfacing, and parks utility equipment purchase operating budget allocations based on anticipated need in 2022. Future operating budgets will be adjusted to reflect the updated bid values for the remainder of the contract period.	Y	01-Apr-22	31-Mar-25
9	EIS-ENG-22-74	Engineering Services for the Reconstruction of West Street, Simcoe	IRFQ	15-Mar-22	8	0	Newspaper Advertisement; Norfolk County Bids & Tenders	WT Infrastructure Solutions Inc.	\$440,959.00	\$6,982,000.00	WT Infrastructure Solutions Inc. \$440,959.00 G. Douglas Vallee Limited \$451,928.50 PML Consultants Ltd. \$464,509.00 Planmac Engineering Inc. \$475,368.50 Metropolitan Consulting Inc. \$538,040.00 Parsons Inc. \$695,556.00 BT Engineering Inc. \$704,093.00 R.J. Burnside & Associates Limited \$830,110.00	IRFQ EIS-ENG-22-74 was issued to retain engineering services for design and construction during the reconstruction of West Street in Simcoe. Upon closing, WT Infrastructure Solutions Inc. was the low bidder. WT Infrastructure Solutions Inc. was successfully prequalified under RFPQ EIS-ENG-21-78. Staff recommends WT Infrastrucutre Solutions Inc. be awarded the scope of work identified in EIS-ENG-22-74 for engineering services for the reconstruction of West Street in Simcoe.	The Approved 2022-2031 Capital Plan contains a total budget of \$6,982,000 for the Reconstruction of West Street, Simcoe. Within that budget, \$861,000 relates to Engineering and \$6,121,000 relates to Construction. Funding for the project is provided by the Federal Gas Tax Obligatory Reserve Fund (\$2,724,000), Water Capital Replacement Reserve (\$1,080,000), Wastewater Capital Replacement Reserve (\$801,000), and the Roadway Construction Reserve (\$2,377,000). Based on the Engineering Services bid amount of \$448,700 (Rounded, Net of HST) from WT Infrastructure Solutions Inc., there is sufficient budget to accommodate this bid. In this bid, staff were able to combine engineering services together for two capital projects in order to achieve favourable tender results as compared to budget.	Y	25-Apr-22	31-Oct-25

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10	EIS-ENG-22-53	Design/Build Norfolk County Road 45 Bridge Replacement and Road Construction	RFP	8-Mar-22	5	0	Newspaper Advertisement; Norfolk County Bids & Tenders	Sierra Bridge Inc.	\$1,917,670.00	\$1,800,000.00	Clearwater Structure Rankin Construction Sierra Bridge Inc. Urbanlink Civil LTd. Premiere Concrete	The scope of work included in the request for proposal was for a design / build to replace the Norfolk County Road 45 Bridge with a new single lane bridge and associated road work located on Norfolk County Road 45 approximately 1.8km east of Highway 59. The design / build bid submission from Sierra Bridge Inc. can be broke down as follows; Engineering - \$50,000 General Items (Mobilization/Insurance, etc.) - \$105,500 Road Reconstruction - \$673,670 Bridge Construction - \$988,500 Contingency - \$100,000 Sierra Bridge's design concept is for a modular panel bridge (4.9m clear width), with epoxy coated steel deck system on structural steel abutments. Sierra Bridge Inc. has previously worked for Norfolk County, and staff have no concerns that they can complete the work satisfactorily.	Budget Amendment - The Approved Capital Plan includes a budget of \$1,800,000 for the replacement of the Big Creek Bailey Bridge (Structure 984503). The budget includes an allocation of \$90,000 for engineering and \$1,710,000 for construction, with funding for the project provided by the Roadway Construction Reserve. To date, \$157,455 of expenditures have been incurred on the project which are all related to Engineering. Based on the bid amount of \$1,952,000 (Rounded, including net HST) from Sierra Bridge Inc., a budget amendment of \$310,000 is required to accommodate this bid. It should be noted that the bid provided by Sierra Bridge Inc. includes a contingency allowance of \$100,000 for additional costs that may arise. Engineering costs to date have exceeded the approved budget, and Engineering Staff have estimated that an additional contingency amount of \$20,000 be approved for additional third party engineering costs for QA and Peer reviews throughout construction, bringing the total amendment required to \$330,000. Due to the unanticipated, but favourable, revised 2022 OCIF funding allocation received from the province an additional \$4.2M is available to allocate to projects as compared to the projected receipt presented in the 2022 Budget. Therefore, it is recommended that the funding source of this project be adjusted at this time to fund the full Construction budget allocation from the OCIF Obligatory Reserve Fund, which would include the additional funding required for this amendment. This funding change will continue the positive momentum in moving the Roadway Construction Reserve Balance into a positive position (2022 Projected Balance of -\$8.0M as presented with the 2022 Capital Budget), which will in turn will support the County in reducing debt issuances over the longer term. Financial Management and Planning staff are working on a future report to Council which will outline further recommendations for the remaining \$2.3M in uncommitted funding. As a summary of the recommendations in this comment, the resulting amended project would have a total budget of \$2,130,000, with Engineering of \$178,000 funded from the Roadway Construction Reserve, and Construction of \$1,952,000 funded through the OCIF Obligatory Reserve Fund.	N	25-Apr-22	30-Nov-22
11	N/A - Purchase by Negotiation	Short Term Lease of Vehicles	Purchase by Negotiation	N/A	N/A	N/A	N/A	Enterprise Rent-A-Car	\$257,524.00	\$324,000.00	Enterprise Rent-A-Car Intermediate Car \$30.00/day Intermediate SUV \$41.50/day Minivan \$50.00/day 1/2 Ton Truck \$50.00/day 34/ Ton Truck \$60.00/day	The short term lease of vehicles is to supplement Norfolk County's existing vehicle fleet. Through Consultation with the Chief Administration Officer, the General Manager of Operations and various Divisions it was recommended that due to the volatility of the vehicle rental market, negotiation discussions with the current vehicle rental provider would take place. As a result, Purchasing staff successfully negotiated a continuance of the 2021 rates to remain in effect for a short term contract effective May 1, 2022 to March 31, 2023. Section 11.1.1 of CS-02, Purchasing Policy states that a General Manager may purchase by negotiation without a formal Bid process when market conditions are in short supply in the judgement of the Chief Administrative Officer and the General Manager. Any negotiated expenditure exceeding \$50,000 for a one time purchase or over an annual basis must be reported to Council. It is the responsibility of the General Manager to ensure that competitive bidding options have been considered prior to negotiation being utilized.	The Approved 2022 Levy Supported Operating Budget contains an allocation of \$324,000 for vehicle rentals to supplement Norfolk County's existing fleet. The rented vehicles are used primarily by summer students and bylaw staff to carry out their duties. Additionally, due to COVID-19 there has been a requirement to take on additional temporary rentals due to supply chain constraints affecting existing fleet and scheduled replacements. Given the pricing secured through this bid, it is anticipated that sufficient amounts have been levied for in 2022 to maintain the existing service level. The projected costs for vehicle rentals in 2022 total \$323,800 which consists of \$139,500 for student rentals, \$103,000 for bylaw staff, and \$81,300 for additional rental requirements due to COVID-19. Future operating budgets will be realigned to reflect updated requirements pending the future of the pandemic. These comments are reflective of the impacts that the award of this bid has on the 2022 Approved Levy Supported Operating Budget. This differs from the Bid Amount as Year 1 of the bid pertains to rental requirements up to March 31st, 2023 and doesn't consider costs incurred to date in 2022. Due to lifting of restrictions, some temporary rental vehicles are no longer required.	N	01-May-22	31-Mar-23