

## The Corporation of Norfolk County

### Council-in-Committee Minutes

April 14, 2026

1:00 p.m.

### Council Chambers

Norfolk County Administration Building

50 Colborne St. S., Simcoe ON

Members Present: T. Masschaele, L. Vandendriessche, M. Columbus,  
C. Van Paassen, D. Brunton, A. Duthie, A. Veri, K. Huffman

Members Absent A. Martin, Mayor (Leave of Absence)

Staff Present: A. Meneses, Chief Administrative Officer, A. Grice, General  
Manager of Public Works, B. Cridland, General Manager of  
Community and Development Services, A. Fanning,  
Treasurer/Director of Finance, T. Rodrigues, Deputy Clerk,  
H. VanDyk, General Manager, Corporate Services, W. Tigert,  
County Clerk, C. Saunders, Committee Coordinator,  
A. McMillan, General Manager, Emergency and Social Services,  
D. Lamber, Director of Engineering, S. Ben Miled, Project Lead,  
A. Cull, Acting Director of Planning and Realty Services,  
M. Simoes, Director of Fleet and Facilities, M. Steiner,  
Administrative Coordinator, B. Geerts, Director of Parks,  
Recreation and Culture

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Chair Veri called the meeting to order at 1:01 p.m.

#### 1. Disclosure of Pecuniary Interest

Councillor Duthie declared a conflict with item 5.1 Deputation from David Judd re: Media Use during Council Meetings as his place of employment is a local media outlet

**2. Approval of Agenda/Changes to the Agenda**

**Resolution No. CIC26-082**

**Moved By:** Councillor Columbus

**Seconded By:** Councillor Brunton

That the agenda be approved as presented.

**Carried.**

**3. Early Closed Session**

There was no early closed session

**4. Consent**

**Resolution No. CIC26-083**

**Moved By:** Councillor Columbus

**Seconded By:** Councillor Vandendriessche

That communication items 4.2 through 4.10 and 4.13 be received as information:

**4.2 Bill 60, Fighting Delays, Building Faster Act, 2025 - Legislative Update (002) - CDS-26-032**

That the Information Memo regarding [Bill 60, Fighting Delays, Building Faster Act, 2025](#) be received as information.

**4.3 Drain Construction Billing – April 2026, CS-26-060**

That Staff report CS-26-060 Drain Construction Billing – April 2026 be received as information; and

That the levying By-Law, as provided in Attachment A, be brought forward at the next Council meeting to levy and collect drainage assessments to all properties affected; and

Further that the County's portion of the assessment be funded by the Drainage Construction Reserve.

**4.4 Drain Construction Billing – Zdriluk – April 2026, CS-26-059**

That Staff report CS-26-059 Drain Construction Billing – Zdriluk – April 2026 be received as information; and

That the levying By-Law, as provided in Attachment A, be brought forward at

the next Council meeting to levy and collect drainage assessments to all properties affected; and

Further that the County's portion of the assessment be funded by the Drainage Construction Reserve.

**4.5 Norfolk Shredding – Single Source Procurement, CS-26-046**

That Staff Report CS-26-046 Norfolk Shredding – Single Source Procurement be received as information; and

That Council permit a single source supply as outlined in Policy GP-028 Purchasing Policy, Section 5.9.4 with Norfolk Shredding for a two (2) year term, with three (3) one (1) year optional extensions, to continue to provide confidential shredding services

**4.6 Risk Management and Insurance Policy - CS-26-057**

That the Information Memo regarding the Risk Management and Insurance Policy be received as information.

**4.7 Stanley Street at Talbot Street (Simcoe) Traffic Control, PW-26-011**

That report PW-26-011 be received as information; and

That Norfolk County Council amend the Amended Consolidated Traffic Control By-law to implement an all-way stop condition on Stanley Street at Talbot Street in Simcoe.

**4.8 Temporary Road Closure - Special Event - Our Lady of Fatima Celebration - CS-26-058**

That the Information Memo regarding the Temporary Road Closure for Special Event - Our Lady of Fatima Celebration be received as information.

**4.9 Temporary Road Closure - Special Event - World Premiere of The Showmen Film - CS-26-061**

That the Information Memo regarding the Temporary Road Closure for Special Event – World Premiere of The Showmen Film be received as information.

**4.10 2025 Municipal Drainage Status Report, PW-25-023**

That Report PW-25-023 2025 Municipal Drainage Status Report be received as information.

**4.13 2025 Development Charge Reserve Fund Annual Treasurer’s Statement, CS-26-044**

That Report CS 26-044, 2025 Development Charges Reserve Fund Annual Treasurer’s Statement be received as information; and

Further that the 2025 Development Charge Annual Reserve Fund Statement be made available on Norfolk County’s website or upon request.

**Carried.**

Councillor Masschaele requested to pull item 4.1 for discussion.

**4.1 Traffic By-Law Amendments – April 2026, PW-26-018**

**Resolution No. CIC26-084**

**Moved By:** Councillor Masschaele

**Seconded By:** Councillor Huffman

That Staff Report PW-26-018, Traffic By-Law Amendments – April 2026, be received as information; and

That Council further amends the Rate of Speed By-Law to implement the proposed changes presented in the report; and

Further that, staff be directed to implement the required signage modifications.

**Carried.**

Councillor Masschaele requested to pull item 4.11 Amplify Norfolk Wrap Up.

**4.11 Amplify Norfolk Wrap-Up Report, CDS-26-052**

**Resolution No. CIC26-085**

**Moved By:** Councillor Masschaele

**Seconded By:** Councillor Huffman

That staff report CDS-26-052 Amplify Norfolk Wrap-Up Report be received as information.

**Carried.**

Chair Veri passed the chair to Councillor Huffman.

Councillor Veri requested to pull item 4.12 2026 Property Tax Policy for discussion.

#### **4.12 2026 Property Tax Policy, CS-26-068**

**Resolution No. CIC26-086 Moved By:** Councillor Columbus

**Seconded By:** Councillor Van Paassen

That Report CS-26-068, 2026 Property Tax Policy, be received as information; and

That the 2026 Tax Ratios be set at:

Residential 1.000000

Multi-Residential 1.692900

New-Multi-Residential 1.000000

Commercial 1.692900

Industrial 1.692900

**Aggregate Extraction 1.377524**

Pipeline 1.489400

Farmland 0.230000

Managed Forest 0.250000; and

That Norfolk County adopts both of the optional subclasses for small-scale on farm business for commercial and industrial subclasses; and

That the municipal tax rate reduction be set at 75% for the prescribed tax subclasses for small-scale on-farm business in 2026; and

That the 2026 and go forward commercial and industrial vacant and excess land subclass reduction be set at **0.0%** as per CS-24-003; and

That the 2026 Final Tax Levy be due and payable in two installments, on August 31, 2026 and October 30, 2026;

That on the first day of default a penalty of 1.25% shall be added and further interest of 1.25% shall be added on the first day of each calendar month thereafter in which default continues; and

That the 2026 tax rates resulting from the above tax policy decisions form a schedule to the 2026 Property Tax Policy By-Law; and

Further that a 2026 Tax Policy By-Law be passed to give effect to the above.

**Carried.**

Deputy Mayor Veri resumed the chair.

## **5. Deputations**

### **5.1 David Judd**

#### **Re: Media Use During Council Meetings**

David Judd, Port Dover Maple Leaf presented his deputation and responded to questions from committee.

Councillor Duthie declared a conflict with item 5.1 Deputation from David Judd re: Media Use during Council Meetings as his place of employment is a local media outlet

#### **Resolution No. CIC26-087**

**Moved By:** Councillor Vandendriessche

**Seconded By:** Councillor Van Paassen

That the Clerk's department bring back a report and policy on allowing the media to take pictures at Council and Committee meetings.

**Carried.**

#### **Resolution No. CIC26-088**

**Moved By:** Councillor Masschaele

**Seconded By:** Councillor Van Paassen

That the deputation be received as information.

**Carried.**

**5.2 Kate Van der Meer, Norfolk Historical Society  
Re: Lynnwood Arts Centre**

Kate Van der Meer, Norfolk Historical Society, presented her deputation and responded to questions.

**Resolution No. CIC26-089**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Masschaele

That the deputation be received as information.

**Carried.**

**6. Presentations**

There were no presentations.

**7. Communications**

**Resolution No. CIC26-090**

**Moved By:** Councillor Columbus

**Seconded By:** Councillor Vandendriessche

That the following communication items be received as information:

- 5** Letter from Hayden Dooney Re: Opposition to Proposed MAT and Short-Term Renal By-law
- 6** Letter from Ryan Boyko – Re: Lynnwood Arts Centre Concerns
- 7** Email from Emily Hencz-Thornton – Re: Support the Lynnwood Arts Centre
- 8** Email from Lynn Francis – Re: Lynnwood Arts Centre
- 9** Letter from Norfolk Historical Society Re: Lynnwood Arts Centre
- 10** Email from Brock Pennington

**Carried.**

## **8. Staff Reports/Discussion Items**

### **8.1 Corporate Services**

There were no reports from Corporate Services.

### **8.2 Emergency and Social Services**

There were no reports from Emergency and Social Services.

### **8.3 Public Works**

#### **8.3.1 Award of Contract IRFT PW-EAM-26-51 – Bloomsburg Bridge and Old Highway 24 Culvert Replacements, PW-26-015**

Darnell Lambert, Director of Engineering, presented the report and responded to questions from the committee.

#### **Resolution No. CIC26-091**

**Moved By:** Councillor Van Paassen

**Seconded By:** Councillor Vandendriessche

That Report PW-26-015 – Award of Contract IRFT PW-EAM-26-51 – Bloomsburg Bridge and Old Highway 24 Culvert Replacements be received as information; and

That the Approved Capital Budget be amended (increased) for Project 5532413 Structure 842402 – Bloomsburg Bridge by \$468,000 to a total allocation of \$1,465,000, with funding to be provided from the OCIF Reserve Fund; and

That Approved Capital Budget be amended (decreased) for Project 5533107 Structure 972403 – Old Highway 24 Culvert by \$49,000 to a total allocation of \$756,000, with funding to be provided from the CCBF Reserve Fund.

Further that the Director of Engineering and Asset Management be authorized to execute a contract with Decew Construction Inc. for Invitational Request for Tender PW-EAM-26-51 – Bloomsburg Bridge and Old Highway 24 Culvert Replacement in the amount of \$1,714,471.00 (excluding HST).

**Carried.**

## **8.4 Community and Development Services**

### **8.4.1 Consultation on Simplifying and Standardizing Official Plans - Staff Update - CDS-26-009**

Soumaya Ben Miled, Project Lead, Long Range Planning and Special Projects, presented the report and responded to questions.

Alisha Cull, Acting Director of Planning and Realty Services, responded to questions from committee.

#### **Resolution No. CIC26-092**

**Moved By:** Councillor Vandendriessche

**Seconded By:** Councillor Huffman

That the Information Memo regarding the provincial consultation on simplifying and standardizing Official Plans be received as information.

**Carried.**

### **8.4.2 Port Rowan Medical Centre Disposition, CDS-26-046**

Marie Steiner, Divisional Coordinator of CAO, presented the report and responded to questions from committee.

#### **Resolution No. CIC26-093**

**Moved By:** Councillor Columbus

**Seconded By:** Councillor Masschaele

That staff report CDS-26-016 Port Rowan Medical Centre Disposition be received as information; and

That Council approve the staff recommendation to proceed with Option 2, as presented in this report;

That Council declare surplus to municipal needs the parcel outlined in Option 2 containing the Port Rowan Medical Centre and direct staff to list the parcel to the open market; and further

That staff be directed to remove the redundant projects in Table 1 from the Draft 2027-2036 Levy Capital Plan, totaling a decrease of \$361,000.

**Carried.**

### **8.4.3 Lynnwood Arts Centre Agreement: More Options, CDS-26-063**

Brian Geerts, Director of Parks, Recreation and Culture presented the report and responded to questions from the committee

Al Meneses, Chief Administrative Officer, responded to questions from committee.

Committee recessed at 2:38 p.m.

Committee reconvened at 2:55 p.m.

Michael Simoes, Director of Fleet and Facilities, responded to questions from committee.

#### **Resolution No. CIC26-094**

**Moved By:** Councillor Masschaele

**Seconded By:** Councillor Columbus

That committee allow the Chair of the Lynnwood Arts Centre to speak.

**Carried.**

#### **8.4.3.1 Deputation - Paul Hammond, Board Chair**

Paul Hammond, Lynnwood Board Chair provided some information and answered questions from committee.

#### **Resolution No. CIC26-095**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Vandendriessche

That Council refer the matter back to staff with the following direction:

Requesting input from the public on Lynnwood Arts Centre;

Send a letter of default to the Lynnwood Arts Group

And a business plan for Lynnwood Arts

**Defeated.**

**Resolution No. CIC26-096**

**Moved By:** Councillor Van Paassen

**Seconded By:** Councillor Masschaele

That report CDS-26-063 “Lynnwood Arts Centre Agreement: More Options” be received as information; and

That Council directs staff to issue a Notice of Default to Lynnwood Arts Centre pursuant to the current agreement noting the established time limits specified in the lease obligations that are part of the agreement.

**Carried.**

**8.5 Office of the Chief Administrative Officer**

There were no reports from the Office of the Chief Administrative Officer.

**9. Motions**

There were no motions.

**10. Notice of Motions**

There were no notices of motions.

**11. Other Business**

There was no other business.

**12. Announcements**

**13. Closed Session**

**Resolution No. CIC26-097**

**Moved By:** Councillor Van Paassen

**Seconded By:** Councillor Huffman

That Council-in-Committee enter closed session at 3:13 p.m. to discuss item pursuant to Section 239 (2) (e) of the Municipal Act, 2001 as amended as the subject matter pertains:

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

**Carried.**

**Resolution No. CIC26-098**

**Moved By:** Councillor Brunton

**Seconded By:** Councillor Columbus

That Council-in-Committee reconvene in open session at 3:42 p.m.

**Carried.**

**Resolution No. CIC26-099**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Vandendriessche

That closed session items 13.1 be received as information and staff were provided direction; and

That closed session items 13.2 be received for information.

- 13.1 - Update on ongoing Litigation re: Warren Cummings
- 13.2 - New Litigation re: Judicial Review Jennifer Dundas - Becker Buller Pavillion

**Carried.**

**14. Adjournment**

**Resolution No. CIC26-100**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Van Paassen

That the meeting be adjourned at 3:43 p.m.

**Carried.**

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Chair: Deputy Mayor A. Veri

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Clerk: Deputy County Clerk T. Rodrigues