

**Accessibility Advisory Committee
The Corporation of Norfolk County**

**November 27, 2025
9:30 a.m.**

**Norfolk County Administration Building
50 Colborne St. S., Simcoe ON
Meeting Room A - Upstairs**

Members Present: D. Horton, D. Theriault, D. Pike, Councillor M. Columbus

Members Absent: C. Bauslaugh, R. Kennedy

Staff Present: S. McFarlane, Manager of Accessibility and Special Projects,
C. Saunders, Committee Coordinator

1. Call to Order

Chair Debbie Pike called the meeting to order at 9:31 a.m.

2. Disclosure of Pecuniary Interest

No disclosures of pecuniary interest

3. Approval of agenda/changes to the agenda

Resolution No. 16

Moved By: Councillor M. Columbus

Seconded By: David Horton

That the agenda be approved as presented.

Carried.

4. Approval of previous minutes

Resolution No. 17

Moved By: David Theriault

Seconded By: David Horton

That the minutes of the Accessibility Advisory Committee meeting minutes of October 9, 2025 be approved as presented.

Carried.

5. Deputations

No deputations

6. Communications

6.1 Winter Maintenance and Sidewalks

Committee inquired about sidewalk condition and winter maintenance. The committee Identified a couple larger holes and some lifting sidewalks in the area.

Staff will provide the committee with the service request link after the meeting.

7. Staff Reports/Discussion Items

7.1 Integrated Accessibility Standards Regulation (IASR) Part IV – Transportation Standards Consultation, CS-25-172

Sam presented the report and provided details of the report and responded to questions on the committee.

Resolution No. 18

Moved By: David Horton

Seconded By: David Theriault

That report CS-25-172 Integrated Accessibility Standards Regulation (IASR) Part IV- Transportation Standards Consultation be received as information; and

That the Norfolk County Accessibility Advisory Committee support the proposed bus stops and shelters design specifications for future installations.

Carried.

8. New Business

9. Other Business

The 2026 Meeting schedule is followed:

Meetings are held in Committee Room A at 9:30 a.m.

January 22, 2026

March 26, 2026

May 28, 2026 and

July 23, 2026

Resolution No. 19

Moved By: Councillor M. Columbus

Seconded By: David Horton

That the committee approves the 2026 Meeting schedule

Carried.

10. Adjournment

Resolution No. 20

Moved By: Councillor M. Columbus

Seconded By: David Horton

That the meeting be adjourned at 10:00 a.m.

Carried.

Chair

Clerk

