



**LONG POINT REGION CONSERVATION AUTHORITY**  
**Board of Directors Budget Meeting of November 13, 2025**  
**Approved December 3, 2025**

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Members in Attendance

Robert Chambers, Chair	County of Brant
Dave Beres, Vice-Chair	Town of Tillsonburg
Shelley Ann Bentley	Haldimand County
Doug Brunton	Norfolk County
Michael Columbus	Norfolk County
Debera McKeen	Haldimand County
Chris Van Paassen	Norfolk County
Ed Ketchabaw	Municipality of Bayham/Township of Malahide

Regrets:

Peter Ypma	Township of South-West Oxford
Jim Palmer	Township of Norwich
Tom Masschaele	Norfolk County

Staff in attendance:

Judy Maxwell, General Manager  
Aaron LeDuc, Manager of Corporate Services  
Leigh-Anne Mauthe, Manager of Watershed Services  
Saifur Rahman, Manager of Engineering and Infrastructure  
Jessica King, Marketing & Social Media Associate

**1. Welcome and Call to Order**

The chair called the meeting to order at 9:31 a.m., Thursday, November 13, 2025.

**2. Additional Agenda Items**

Chris Van Paassen put forth a motion to add a closed session.

**A-124/25**

Moved by C. Van Paassen  
Seconded by D. McKeen

THAT the LPRCA Board of Directors adds a closed session meeting under Budget Overview Presentation as item 4 B to the November 13, 2025 Budget agenda.

**3. Declaration of Conflicts of Interest**

None were declared.

**4. Budget Overview Presentation**

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**FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Debera McKeen, Ed Ketchabaw, Chris Van Paassen, Peter Ypma

## **A) Budget Overview Presentation**

The Manager of Corporate Services provided a general overview of the 2026 draft budget.

At the last Audit and Finance Committee meeting on August 8, 2025, the Committee provided staff direction to prepare a budget with a maximum 4.0% target increase on the levy. The 2026 Draft Budget was presented with a 0% or \$0 municipal levy increase. The operating levy increased by 0.02% or \$500 and the capital levy decreased by 0.32% or \$500. A special levy to Norfolk County of \$260,000 is required for the Sutton Dam Structure Design and Removal and Vittoria Dam projects in 2026.

The following reports were reviewed and discussed:

1. Draft Consolidated Operating Budget
2. Draft Consolidated Budget Summary
3. Draft Municipal Levy Consolidated
4. 5-year Summary by Municipality of Levy Apportionment

The Current Value Assessment Apportionment for 2025 and 2026 were presented and discussed. The assessment data was provided by the Ministry of Natural Resources and Forestry based on O. Reg. 402/22 (Budget and Apportionment).

\*L. Mauthe and S. Rahman left  
Closed session began at 10:02 a.m

## **B) Closed Session**

### **A-125/25**

Moved by C. Van Paassen  
Seconded by M. Columbus

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- Personal matters about an identifiable individual, including employees of the Authority.

The Board reconvened in open session at 10:24 a.m.

\*L.Mauthe and S.Rahman returned to the meeting at 10:24 a.m.

## **5. 2026 Budget Package**

### **Operations:**

The Managers reviewed each of their department(s) draft budgets, action plans, projects, and staffing requirements.

### **Capital:**

The 2026 total for capital spending is budgeted at \$1,199,455 requiring \$157,000 from the general levy, \$157,000 from the Current Year Surplus, \$246,575 from the User Fee Reserve, \$160,600 Prior Year Capital, \$135,000 Provincial Grants, \$83,280 from Unrestricted Reserve and \$260,000 Special Levy from Norfolk County.

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### **FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Debera McKeen, Ed Ketchabaw, Chris Van Paassen, Peter Ypma

The following reports were reviewed and discussed:

1. One-Year 2026 Draft Capital Budget
2. Five-Year 2026 Draft Capital Budget

Maintenance work and necessary repairs for public safety are continuing on the major water control structures. Three projects are planned for 2026 totaling \$435,000, Sutton Dam Structure Design and Removal, Vittoria Dam Design and Implementation, and Deer Creek Dam Public Safety Boom.

Two Watershed Services projects are planned for 2026 totaling \$120,000; Flood hazard mapping of Nanticoke Creek and flood and erosion hazard mapping of Upper Big Creek.

Other works include gate replacement, updated signage, and repairs on Authority lands, parking lots and fencing upgrades, Backus Maintenance Barn demolition and replacement, Backus Heritage Site building demolitions, Backus Grist Mill full structural review, Backus CA cabin replacement, Haldimand CA and Norfolk CA water system upgrades, and the purchase of playground equipment for Backus Heritage CA and Haldimand CA. Annual computer upgrades, and vehicle and equipment replacements.

## **6. General Manager's Report and Budget Recommendations**

### **A-126/25**

Moved by E. Ketchabaw  
Seconded by S. Bentley

THAT the LPRCA Board of Directors approves the following recommendations regarding LPRCA's 2026 Draft Operating and Capital budgets:

THAT the draft 2026 operating budget of \$6,370,228 requiring \$2,238,181 of general levy representing an increase in the general levy of 0.02% or \$500;

AND

THAT the draft 2026 capital budget of \$1,199,455 requiring \$157,500 of general levy representing a decrease in the general levy of -0.32% or \$500;

AND

THAT the draft 2026 capital budget includes a special levy of \$260,000 for Norfolk County;

AND

THAT the total general municipal levy of \$2,395,181 requiring an increase of 0.00% or \$0.00 overall compared to 2025 be circulated to member municipalities for review and comment;

AND

THAT staff be directed to present the Draft 2026 Budget to member municipalities when

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### **FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Jim Palmer, Debera McKeen, Ed Ketchabaw, Chris Van Paassen, Peter Ypma

requested.

**Carried**

The Chair adjourned the meeting at 11:57 a.m.

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Dave Beres  
Chair

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Judy Maxwell  
General Manager/Secretary-Treasurer

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