

## Norfolk County Public Library Board Minutes

**September 8, 2025**

**5:00 p.m.**

**Norfolk County Library, Simcoe Branch**

**46 Colborne St. S., Simcoe ON**

**Large Meeting Room - Lower Level**

Present: Sue Defreyne, Paula Duarte, Kimberly Earls, Lisa Marr, Councillor Tom Masschaele, Carolyn Nordheimer

Absent with Regrets: Alida Grohs, Councillor Kim Huffman, Mayor Amy Martin

Also Present: Julie Kent, Kate Palmer

---

**1. Call to Order**

Acting Chair, Sue Defreyne, called the meeting to order at 5:01 p.m.

**2. Approval of Agenda**

**Resolution No. 1**

**Moved By:** Councillor Tom Masschaele

**Seconded By:** Lisa Marr

That the agenda be approved as presented.

**Carried.**

**3. Pecuniary/Conflict of Interest Declarations**

None.

**4. Reports**

**4.1 10-Year 2026-2035 Capital Budget Estimate Report #25-09-001**

J. Kent, CEO spoke to the 10-Year 2026-2035 Capital Budget Estimate Report and addressed any questions.

Discussion ensued regarding the capital budget estimate, and the Board reviewed all projects with the aim of reducing the initial proposed annual transfer to the Library Reserve.

**Resolution No. 2**

**Moved By:** Carolyn Nordheimer

**Seconded By:** Paula Duarte

THAT NCPL 10-Year 2026-2035 Capital Budget Estimate Report #25-09-001 be received for information.

AND THAT the NCPL Board approves the 10-Year 2026-2035 Capital Budget Estimate as presented.

**Carried.**

**5. Next Meetings**

**5.1 September 24, 2025 Glen Bell Meeting Room, Waterford Branch**

The next Meeting - September 24, 2025, at 4:45pm in the Glen Bell Meeting Room at the Waterford Branch.

**6. Adjournment**

**Resolution No. 3**

**Moved By:** Lisa Marr

**Seconded By:** Carolyn Nordheimer

That the meeting adjourns at 5:32 p.m.

**Carried.**

---

Chair: Kimberly Earls

---

CEO: Julie Kent