



**NORFOLK O.P.P. DETACHMENT  
BOARD MINUTES**

**July 16, 2025  
9:30 a.m.  
Council Chambers  
Norfolk County Administration Building  
50 Colborne St. S., Simcoe ON**

Members Present: Chair K. Huffman, Board Member M. Cruse, Board Member L. Vandendriessche, Board Member A. Veri

Also Present: K. Vandenbulck, Legislative and Privacy Coordinator. W. Tigert, County Clerk, E. Burnett, Clerks Summer Student

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- 1. Call to Order**
  - 2. Approval of Agenda/Changes to the Agenda**

**Moved By:** Board Member A. Veri

**Seconded By:** Board Member L. Vandendriessche

That the agenda be approved as amended:

- by adding an item regarding Citizen Complaints after the Bylaws.

Having achieved a 2/3 vote that was

**Carried.**

- 3. Declarations of Interest**  
There were no declarations of pecuniary interest.

**4. Confirmation of the Minutes from the Previous Meeting**

**Moved By:** Board Member M. Cruse

**Seconded By:** Board Member L. Vandendriessche

That the following minutes be approved as presented:

- OPP Detachment Board Minutes - May 21, 2025

**Carried.**

**5. Presentations**

There were no presentations.

**6. Deputations**

There were no deputations.

**7. Consent Agenda**

There was no consent agenda.

**8. Reports Deferred from the Previous Meeting**

There were no reports deferred from the previous meeting.

**9. Items for Consideration**

**9.1 Operational Statistics and Highlights 2025 - May and June**

Catherine Brassline, Staff Sergeant, provided an overview of the Operational Statistics and Highlights for May and June 2025, and responded to questions.

**9.2 Code of Conduct and Procedural By-law Information Memo - CS-25-107**

Ethan Burnett, Clerks Summer Student, presented the report and responded to questions.

**10. Correspondence Arising from Previous Business**

There was no correspondence arising from previous business.

## 11. By-Laws

### 11.1 By-Law 2025-02OPP - Being a By-Law to establish and govern the Code of Conduct for the Norfolk County O.P.P. Detachment Board Members

**Moved By:** Board Member L. Vandendriessche

**Seconded By:** Board Member A. Veri

That Bylaw 2025-02OPP be read a first, second, and third time and finally passed.

**Carried.**

### 11.2 By-Law 2025-03OPP - Being a By-Law to govern the proceedings of the Norfolk County O.P.P. Detachment Board, the conduct of its Members and the calling of meetings

**Moved By:** Board Member M. Cruse

**Seconded By:** Board Member L. Vandendriessche

That Bylaw 2025-03OPP be read a first, second, and third time and finally passed.

**Carried.**

## 12. Citizen Complaints

Chair Huffman discussed a situation regarding an uprise of property crimes in Delhi, such as vehicles being broken into and damaged. Residents have called the non-emergency number and were told by agents to go through their insurance companies and no officers were dispatched and no information was taken. The residents are then not able to go through insurance as there is no incident report issued.

Chair Huffman questioned the Staff Sergeant on how we can have accurate numbers on crime if there is no data or information collected in these situations. Staff Sergeant was asked to come back to the next meeting with information regarding this issue.

**13. Adjournment**

**Moved By:** Board Member A. Veri

**Seconded By:** Board Member M. Cruse

That the meeting be adjourned at 9:52 a.m.

**Carried.**

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Chair

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Clerk