

**Accessibility Advisory Committee
The Corporation of Norfolk County**

May 29, 2025

9:30 a.m.

**Norfolk County Administration Building
50 Colborne St. S., Simcoe ON
Meeting Room A - Upstairs**

Members Present: D. Horton, D. Theriault, D. Pike, M. Columbus

Members Absent with
Regrets: C. Baslaugh; R. Kennedy, K. Agar

Staff Present: S. McFarlane, Manager of Accessibility and Special
Projects, C. Saunders, Committee Coordinator

1. Call to Order

Chair Debbie Pike called the meeting to order at 9:46 a.m.

2. Disclosure of Pecuniary Interest

There were no disclosure of pecuniary interest.

3. Approval of agenda/changes to the agenda

Resolution No. 7

Moved By: D. Horton

Seconded By: D. Theriault

That the agenda is approved as presented.

Carried.

4. Approval of previous minutes

Resolution No. 8

Moved By: Councillor M. Columbus

Seconded By: D. Theriault

That the minutes from the January 30, 2025 meeting be approved as presented.

Carried.

5. Deputations

There were no deputations.

6. Communications

6.1 Recreation Master Plan Update

Sam MacFarlane, Manager of Accessibility and Special Projects, provided an update on the Master Recreation Plan that was approved in principle.

Councillor Columbus provided an overview of the discussions that took place at the Council meeting.

The Committee also provided feedback, including that the plan consider public transportation needs.

6.2 Facility Accessibility Audit

Sam McFarlane, Manager of Accessibility and Special projects, advised that an accessibility audit is being planned for Norfolk County facilities, in conjunction with the Master Facilities Plan. It is anticipated that the consultant will bring a plan to the Committee for feedback on what projects could be considered in the Fall of 2025.

Resolution No. 9

Moved By: D. Theriault

Seconded By: D. Horton

That Committee received communications items as presented.

Carried.

7. Staff Reports/Discussion Items

7.1 Lynndale Heights Playground, CS-25-079

Sam MacFarlane, Manager of Accessibility and Special Projects presented the staff report on the Lynndale Heights Playground replacement. The report outlined the following:

- More centralized playground with barrier free options
- 6 proposals were received
- Project is scheduled for completion in 2025

The Committee provided the following feedback:

- Inquired if benches were going to be installed at this location
 - Staff advised they will report back.
- Consider a drop off area in front similar to the Kinsmen Park.
 - Staff informed the Committee that it would need to be a separate project but could look at prioritizing this next year budget or within a grant application.

Resolution No. 10

Moved By: D. Theriault

Seconded By: Councillor M. Columbus

That report CS-25-079 Lynndale Heights Playground Replacement be received for information; and

That the Norfolk County Accessibility Advisory Committee support the proposed playground design for the Lynndale Heights Playground Replacement projects.

Carried.

8. New Business

9. Other Business

Debbie Pike is attending a facility review workshop on June 19th. There is additional space for another member. Staff will follow up with an email to Committee members to inquire if there is any interest and provide more details.

10. Adjournment

Resolution No. 11

Moved By: Councillor M. Columbus

Seconded By: D. Horton

That the Accessibility Advisory Committee meeting be adjourned at 10:15 a.m.

Carried.

Chair

Clerk