



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of September 3, 2025
Approved October 1, 2025

Members in attendance:

| | |
|--------------------------|---|
| Dave Beres, Chair | Town of Tillsonburg |
| Doug Brunton, Vice-Chair | Norfolk County |
| Robert Chambers | County of Brant |
| Michael Columbus | Norfolk County |
| Tom Masschaele | Norfolk County |
| Debera McKeen | Haldimand County |
| Jim Palmer | Township of Norwich |
| Chris Van Paassen | Norfolk County |
| Rainey Weisler | Municipality of Bayham/Township of Malahide |
| Peter Ypma | Township of South-West Oxford |

Regrets:

| | |
|---------------------|------------------|
| Shelley Ann Bentley | Haldimand County |
|---------------------|------------------|

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Manager of Watershed Services
Saifur Rahman, Manager of Engineering and Infrastructure
Jessica King, Social Media and Marketing Associate
Nicole Sullivan, HR Coordinator/Executive Assistant

1. Welcome and Call to Order

The Chair called the meeting to order at 6:30p.m., Wednesday, September 3, 2025.

2. Additional Agenda Items

None.

3. Approval of the Agenda

A-97/25

Moved by R. Weisler

Seconded by T. Masschaele

THAT the LPRCA Board of Directors approves the agenda as circulated.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

4. Declaration of Conflicts of Interest

None.

5. Minutes of the Previous Meeting

a) Board of Directors Meeting July 2, 2025

A-98/25

Moved by J. Palmer

Seconded by R. Weisler

THAT the minutes of the LPRCA Board of Directors meeting held July 2, 2025 be adopted as circulated.

Carried

6. Business Arising

There was no business arising from the previous minutes.

7. Review of Committee Minutes

a) Audit and Finance Committee Meeting – August 8, 2025

A-99/25

Moved by C. Van Paassen

Seconded by D. McKeen

THAT the minutes of the Audit and Finance Committee meeting held August 8, 2025 be adopted as circulated

Carried

b) Lee Brown Marsh Management Committee – May 15, 2025

A-100/25

Moved by P. Ypma

Seconded by J. Palmer

THAT the minutes of the Lee Brown Marsh Management Committee meeting held May 15, 2025 be received as information

Carried

8. Correspondence

None

9. Development Applications

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

a) Section 28 Regulations Approved Permits (L. Mauthe)

Leigh-Anne Mauthe presented the approved permits report.

Peter Ypma mentioned that application 118/25 is fully located in the Township of South-West Oxford not Tillsonburg. Leigh-Anne Mauthe noted the change.

Doug Brunton asked about the development on Hunt street in Simcoe. Leigh-Anne Mauthe let the Board know that a development of 44 townhouses was going in and the company would be drilling and digging for the services needed for the development.

Jim Palmer asked about Application 11/25 and the meaning of “frac-out”. Staff let the Board know that “frac-out” is a digging methodology. Staff also informed the Board that it is a contingency plan put in place in case drill fluid is released while the developer was digging.

Dave Beres asked staff of there being any danger to the watershed with the drilling. Staff let the Board know that the contingency plan is there to mitigate against this type of danger.

M. Columbus arrived at 6:37pm

A - 101/25

Moved by P. Ypma

Seconded by M. Columbus

THAT the LPRCA Board of Directors receives the staff approved Section 28 Regulation Approved Permits report dated September 3, 2025 as information.

Carried

10. New Business

a) General Manager’s Report (J. Maxwell)

Judy Maxwell provided a report summarizing operations in July and August and provided a few recent updates on the invasive species spraying, the success of the Deer Creek Derby and the upcoming events at Backus, as well as the issuing of a Level 1 Low Water Advisory.

Jim Palmer inquired about having more adequate directional signage at Backus for the upcoming War of 1812 event. Judy Maxwell informed the Board that staff have been working on ample signage for the event and will look into more updated permanent signage.

A-102/25

Moved by R. Chambers

Seconded by D. McKeen

THAT the LPRCA Board of Directors receives the General Manager’s Report for July and August 2025 as information.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

b) Q2 Financial Report – June 30, 2025 (A. LeDuc)

Aaron LeDuc delivered the report.

Mike Columbus asked why there was a reduction of seasonal camping this year over the past year. Aaron LeDuc believes there were two reasons, the majority of the drop comes from Haldimand CA and that could be due to less seasonal work contracts in the Haldimand area as well as the general economy decrease.

A-103/25

Moved by T. Masschaele
Seconded by R. Weisler

THAT the LPRCA Board of Directors receives the Q2 Financial Report – June 30, 2025 for the period up to and including June 30, 2025 as information.

Carried

c) Regulation Mapping Consultation (L. Mauthe)

Leigh-Anne Mauthe presented the report.

Doug Brunton asked staff about the change from 120 meter to 30 meters for the wetlands boundary. Staff noted that last April there was a change to the area of regulation around provincially significant wetlands which reduced it to 30 meters of regulation for the conservation authorities.

A-104/25

Moved by T. Masschaele
Seconded by P. Ypma

THAT the LPRCA Board of Directors receives this report as information;

AND

THAT staff be directed to complete public consultation for the draft regulation mapping in accordance with Ontario Regulation 41/24;

AND

THAT staff be directed to bring the final draft regulation mapping for approval by the Board of Directors after the public consultation is complete.

Carried

d) Timber Tender Anderson-Lee Becker & Ringland Tract (J. Maxwell)

Judy Maxwell presented the timber tenders for the Ringland & Anderson Lee Becker tracts.

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

Mike Columbus asked about the Little Otter Tree Farm company, as they were only ever known to him as a tree farm, not a harvester. Judy Maxwell informed the Board that Little Otter Tree Farm have worked with LPRCA in that capacity in the past.

A-105/25

Moved by C. Van Paassen

Seconded by J. Palmer

THAT the LPRCA Board of Directors accepts the tender bid submitted by Bamberg Sawmill Ltd. for marked standing conifer timber at the Anderson-Lee-Becker Tract – LP-364-25 for a total tendered price of \$43,600.00;

AND,

THAT the LPRCA Board of Directors accepts the tender bid submitted by Little Otter Tree Farm for marked standing conifer timber at the Ringland Tract – LP-365-25 for a total tendered price of \$35,626.50.

Carried

Dave Beres brought up the recently announced Government of Ontario \$9.6 million in wetland funding and asked staff if this could be of any benefit to LPRCA. Judy Maxwell informed the Board that staff is aware of it, and the funding is focused on wetland improvement and invasive species control, which could be beneficial funding for the Lee Brown Marsh complex.

Robert Chambers asked staff for more detailed information on the Memorial Forest service happening at Backus Heritage CA in September. Staff informed the Board that the details for memorial forest will be sent to the Board via email.

11. Closed Meeting

None

Next meeting: October 1, 2025, Board of Directors at 6:30 p.m.

Adjournment

The Chair adjourned the meeting at 7:04 p.m.

Dave Beres
Chair
/ns

Judy Maxwell
General Manager/Secretary-Treasurer

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma