

Sustainability Advisory Committee Minutes **The Corporation of Norfolk County**

January 24, 2025
2:30 pm
Norfolk County Administration Building
50 Colborne St. S., Simcoe ON
Meeting Room A - Upstairs

Members Present: W. Wilson, Councillor C. Van Paassen, K. Falk,
V. Hickey

Absent with Regrets: J. Miller, P. Hammond, T. Salvatore

Staff Present: S. Clarysse, Project Lead, Energy and Facilities,
M. Simoes, Director of Facilities, L. Castles, Committee
Coordinator

1. Call to Order

Chair Wesley Wilson called the meeting to order at 2:32 p.m.

2. Approval of the Agenda

Resolution No. 01

Moved By: K. Falk

Seconded By: V. Hickey

That the agenda be approved as presented.

Carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Approval of Previous Minutes

4.1 Sustainability Advisory Committee November 28, 2024 Meeting Minutes

Resolution No. 02

Moved By: Councillor C. Van Paassen

Seconded By: K. Falk

That the minutes from the Sustainability Advisory Committee held on November 28, 2024, be approved as presented.

Carried.

5. Deputations

There were no deputations.

6. Presentations

There were no presentations.

7. Matters to be Considered

7.1 2025 Meeting Schedule

Laiken Castles, Committee Coordinator explained the Terms of Reference and what is required when scheduling a meeting.

The committee agreed to create a consistent meeting schedule for the first month of each quarter, on the first or second Friday in the morning.

Resolution No. 03

Moved By: K. Falk

Seconded By: Councillor C. Van Paassen

That the Sustainability Advisory Committee shall meet on the following dates at 10:00a.m.:

- April 4, 2025

- July 11, 2025

- October 3, 2025

Carried.

7.2 Energy Conservation Policy - Updated

Sydney Clarysse, Project Lead, Energy and Facilities presented the report and responded to questions.

Michael Simoes, Director of Facilities, responded to questions.

This report was last updated in 2017 and through this update Norfolk County is trying to align with ECDM plan. The committee would like to look at the feasibility of each project and have it meet a threshold so things like power supply can be considered. Further to have to policy consider exemptions for locations like heritage buildings and what is allowed verse what is not.

Resolution No. 04

Moved By: K. Falk

Seconded By: V. Hickey

That the update be received as information.

Carried.

8. Other Business

8.1 Norfolk Agricultural Advisory Committee

Laiken Castles, Committee Coordinator, presented and responded to questions.

The Norfolk Agricultural Advisory Committee would like to invite members of the Sustainability Advisory Committee to come to their next meeting and discuss sustainable agriculture. This committee agreed to have a staff representative, and the chair to attend the next Agricultural Advisory Committee meeting.

9. Next Meeting

The next meeting of the Sustainability Advisory Committee is scheduled for April 4th, 2025, at 10:00a.m.

10. Adjournment

Resolution No. 05

Moved By: Councillor C. Van Paassen

Seconded By: K. Falk

That the meeting be adjourned at 3:42 p.m.

Carried.