



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of June 4, 2025
Approved July 2, 2025

Members in attendance:

Dave Beres, Chair	Town of Tillsonburg
Doug Brunton, Vice-Chair	Norfolk County
Robert Chambers	County of Brant
Michael Columbus	Norfolk County
Tom Masschaele	Norfolk County
Debera McKeen	Haldimand County
Jim Palmer	Township of Norwich
Chris Van Paassen	Norfolk County
Rainey Weisler	Municipality of Bayham/Township of Malahide
Peter Ypma	Township of South-West Oxford

Regrets:

Shelley Ann Bentley	Haldimand County
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Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Manager of Watershed Services
Saifur Rahman, Manager of Engineering and Infrastructure
Paul Gagnon, Lands & Waters Supervisor
Jessica King, Social Media and Marketing Associate
Nicole Sullivan, HR Coordinator/Executive Assistant

1. Welcome and Call to Order

The Chair called the meeting to order at 8:02p.m., Wednesday, June 4, 2025.

2. Additional Agenda Items

None.

Approval of the Agenda

Item 5 a) to be removed from the agenda, as the minutes need to be approved by the Long Point Region Source Protection Authority.

A-72/25

Moved by P. Ypma
Seconded by R. Weisler

THAT the LPRCA Board of Directors approves the agenda as amended.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

3. Declaration of Conflicts of Interest

None.

4. Minutes of the Previous Meeting

a) Board of Directors Meeting May 7, 2025

A-73/25

Moved by T. Masschaele

Seconded by J. Palmer

THAT the minutes of the LPRCA Board of Directors meeting held May 7, 2025 be adopted as circulated.

Carried

5. Business Arising

There was no business arising from the previous minutes.

6. Review of Committee Minutes

a) Lee Brown Marsh Management Committee – January 3, 2025

A-74/25

Moved by M. Columbus

Seconded by R. Weisler

THAT the minutes of Lee Brown Marsh Management Committee held January 3, 2025 be adopted as circulated.

Carried

7. Correspondence

None.

8. Development Applications

a) Section 28 Regulations Approved Permits (L. Mauthe)

Leigh-Anne Mauthe presented the approved permits report.

Mike Columbus asked about the dredging of the Big Otter Creek in one of the permits and who was leading the dredging. Leigh-Anne Mauthe informed the Board that the private marina operator on the Big Otter Creek was the applicant.

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Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

A-75/25

Moved by R. Weisler

Seconded by D. McKeen

THAT the LPRCA Board of Directors receives the staff approved Section 28 Regulation Approved Permits report dated June 4, 2025 as information.

Carried

9. New Business

a) General Manager's Report (J. Maxwell)

Judy Maxwell provided a report summarizing operations this past month and provided a few recent updates on Hemlock Woolly Adelgid (HWA) on LPRCA properties.

Chris Van Paassen informed the Board that Norfolk County's DeCloet property also was found to have HWA and LPRCA and Norfolk County should work together.

Peter Ypma asked staff how far away this detection of HWA was from the first tract. Judy Maxwell informed the Board it was quite far away; the first property was the Haldimand CA property and Coppens Armstrong tract is in Norfolk County.

Rainey Weisler asked staff what the risk was if nothing was done. Paul Gagnon informed the Board that the hemlock trees will die in 4 to 10 years. Hemlock trees help the cold-water tributaries and the decline of the hemlocks would cause a drastic change to the ecosystem.

Dave Beres asked staff how the HWA was detected. Judy Maxwell explained to the Board that HWA is first detected by the egg sacks which are white. The egg sacks start at the top of the tree canopy and slowly work their way down, which can lead to detection taking a few years.

A-76/25

Moved by T. Masschaele

Seconded by R. Weisler

THAT the LPRCA Board of Directors receives the General Manager's Report for May 2025 as information.

Carried

b) 2025 Tree Planting Report (P. Gagnon)

Paul Gagnon presented the 2025 Tree Planting report.

Doug Brunton asked staff about boxwoods and if there are any invasive species or disease that is affecting those bushes. Paul Gagnon was unaware of anything invasive, but there are native bugs and diseases that do impact bushes and trees in the area.

Dave Beres asked staff about the tree planting numbers for last year versus this year. Paul

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Gagnon informed the board that last years number was around 42,000 which is more than the 2025 year.

A-77/25

Moved by M. Columbus

Seconded by J. Palmer

THAT the LPRCA Board of Directors receives the Tree Planting Program & Extension Services update as information.

Carried

c) Admin By-law update (A. LeDuc)

Aaron LeDuc presented the Admin By-law update.

Chris Van Paassen asked for there to be a consistent use of Chief Administrative Officer throughout the Admin by-law and in Section C (11) Delegations a change from the word “shall” to “may”. Staff will make the above changes.

Mike Columbus asked staff if any information from the Ministry has been conveyed regarding the Agricultural Representative. Judy Maxwell informed the Board that the Authority has not heard about a representative since February when the Ministry posted for a representative for the LPRCA Board.

A-78/25

Moved by R. Weisler

Seconded by T. Masschaele

THAT the LPRCA Board of Directors repeals the LPRCA Administrative By-Law (Resolution A-58/21) adopted May 5, 2021;

AND

THAT the LPRCA Board of Directors adopts the LPRCA Administrative By-Law as amended.

Carried

d) Marshall Estate Donation (A. LeDuc)

Aaron LeDuc presented the Marshall Estate Donation Report.

Peter Ypma asked is any additional funds will need to be allocated for the playground. Aaron LeDuc responded in the negative, based on quotes given and the cost of the previous playground the donation will cover the costs.

Peter Ypma asked staff what the ground cover around the structure is. Judy Maxwell informed the Board the ground cover is woodchips and they fill to the appropriate depth.

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Mike Columbus asked if there will be any social media posts about the donation. Judy Maxwell responded in the affirmative, once the budget for 2026 is passed and a project is confirmed.

Dave Beres asked when the playground would be installed. Judy Maxwell responded it would be in the Spring of 2026.

Tom Masschaele asked if this donation was in unrestricted funds, and if so, could some of the remaining funds go towards the Backus museum. Judy Maxwell informed the Board that the funds were unrestricted and staff will have better information at budget time once quotes are obtained.

A-79/25

Moved by R. Weisler

Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the Marshall Estate Donation Report as information.

Carried

The closed session began at 8:33 p.m.

*S. Rahman, L. Mauthe, and P. Gagnon left the meeting at 8:33 p.m.

10. Closed Meeting

A-80/25

Moved by R. Weisler

Seconded by J. Palmer

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- a) Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority;

Carried

The Board reconvened in open session at 8:37p.m.

Next meeting: July 2, 2025, Board of Directors at 6:30 p.m.

Adjournment

The Chair adjourned the meeting at 8:40 p.m.

Dave Beres
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

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