

Council Minutes

The Corporation of Norfolk County

June 24, 2025

1:00 p.m.

Council Chambers

**Norfolk County Administration Building
50 Colborne St. S., Simcoe ON**

Members Present: A. Martin, Mayor, D. Brunton, M. Columbus, A. Duthie,
K. Huffman, T. Masschaele, L. Vandendriessche,
C. Van Paassen, A. Veri

Staff Present: B. Cridland, General Manager of Community and Development
Services, A. Grice, General Manager of Public Works,
A. Meneses, Chief Administrative Officer, T. Rodrigues, Deputy
Clerk, H. VanDyk, General Manager, Corporate Services,
A. Fanning, Treasurer/Director, Financial Management and
Planning, K. VandenBulck, Legislative and Privacy Coordinator,
L. Castles, Committee Coordinator, W. Tigert, County Clerk,
B. Nolan, Administrator, Norview Lodge, M. Bokla, Supervisor,
Waste Management, B. Wynnyckyj, Director of Planning, S. Ben
Miled, Planner, J. Mueller, Planner, K. Lambrecht, Realty
Services Specialist

1. Indigenous Acknowledgement / Ceremonial Activities

Mayor Martin read the Indigenous Acknowledgement.

“The Municipality of Norfolk County is committed to furthering Truth and Reconciliation in our communities. We recognize the historical and current contributions of Indigenous Peoples throughout Canada, and particularly in Norfolk County, that have added to the rich cultural and social fabric that exists here today. We will strive to continually strengthen and develop the spirit of

respect, cooperation and collaboration to the mutual benefit of all Norfolk County residents.”

2. Approval of Agenda/Changes to the Agenda

Resolution No. C-119

Moved By: Councillor Huffman

Seconded By: Councillor Brunton

That the agenda be amended to include the following:

- To add a deputation from Barb Galuppi re: Agenda Item 12.5.1 Vittoria Old Town Hall
- To add a deputation from Jennifer Day re: Agenda Item 12.5.1 Vittoria Old Town Hall
- To add a deputation from Les Anderson re: Agenda Item 12.5.1 Vittoria Old Town Hall
- To move Agenda Item 12.5.1: Vittoria Old Town Hall Expression of Interest Results - Verbal Update to follow deputations
- To add a deputation from John Vallee re: Agenda item 12.3.1: Development Application 28TPL2024452-395 Queensway West, Simcoe.

Further that the agenda be approved as amended.

Having achieved a 2/3 vote the motion was

Carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Councillor Columbus arrived at 1:02 p.m.

4. Early Closed Session

Resolution No. C-120

Moved By: Councillor Masschaele

Seconded By: Councillor Columbus

That Council enter closed session at 1:02 p.m. to discuss items pursuant to Section 239 (2) (a), (e), and (k) of the Municipal Act, 2001 as amended as the subject matter pertains:

- (a) the security of the property of the municipality or local board;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Carried.

Resolution No. C-121

Moved By: Councillor Masschaele

Seconded By: Councillor Duthie

That Council reconvene in open session at 2:33 p.m.

Carried.

Resolution No. C-122

Moved By: Councillor Brunton

Seconded By: Councillor Huffman

That the closed session items be received as information and that Council provide direction to staff.

- 4.1 Municipal Property Security - Ward 2
- 4.2 OLT Update - Ward 5

Carried.

5. Consent Items

Resolution No. C-123

Moved By: Councillor Vandendriessche

Seconded By: Councillor Columbus

That the following Consent item be approved as presented:

5.1 Appointment of an Interim Ontario Works Administrator, HSS-25-010

That Report HSS-25-010, be received as information; and

That Brian Davis, Acting Director of Social Services and Housing, be designated as the Ontario Works Administrator for Haldimand Norfolk on an interim basis.

5.2 2025 Credit Rating Review - CS-25-083

That the Information Memo regarding the 2025 Credit Rating Review be received as information.

Carried.

6. Deputations

6.1 Barb Galuppi Re: Agenda Item 12.5.1. Vittoria Old Town Hall

Barb Galuppi presented her deputation and responded to questions.

Resolution No. C-124

Moved By: Councillor Duthie

Seconded By: Councillor Vandendriessche

That the deputation be received as information.

Carried.

6.2 Jennifer Day Re: Agenda Item 12.5.1. Vittoria Old Town Hall

Jennifer Day presented her deputation and responded to questions.

Resolution No. C-125

Moved By: Councillor Columbus

Seconded By: Councillor Van Paassen

That the deputation be received as information.

Carried.

6.3 Les Anderson Re: Agenda Item 12.5.1. Vittoria Old Town Hall

Les Anderson presented his deputation and responded to questions.

Resolution No. C-126

Moved By: Councillor Duthie

Seconded By: Councillor Huffman

That the deputation be received as information.

Carried.

12.5.1 Vittoria Old Town Hall Expression of Interest Results, CDS-25-016

Al Meneses, Chief Administrative Officer, presented the update and responded to questions.

That Staff Report CDS-25-016 be received for information; and

That staff be directed to proceed with the surplus declaration and sale of the Vittoria Old Town Hall building and parkland on the open market; and

That the Mayor and Clerk be authorized to execute the Agreement of Purchase and Sale, and any other documents necessary to complete the transactions; and

That the Report be referred back for further information and that staff report back to Council at the next meeting.

Resolution No. C-127

Moved By: Councillor Van Paassen

Seconded By: Councillor Columbus

That Council reconsider the original staff report.

Having not received 2/3 majority that motion was

Defeated.

Resolution No. C-128

Moved By: Councillor Van Paassen

Seconded By: Councillor Vandendriessche

That Council reconsider option 6 from the original report.

Having received 2/3 majority that motion was

Carried.

Resolution No. C-129

Moved By: Councillor Vandendriessche

Seconded By: Councillor Masschaele

That Council separate the parkland from the Old Town Hall building property so they can be discussed and decisions made as two separate properties.

Carried.

Resolution No. C-130

Moved By: Councillor Veri

Seconded By: Councillor Duthie

That the Old Town Hall property now proceed through the County's disposal of property policy and procedures and sold through the open market process. This will ensure that the maximum return is achieved with the sale of the property.

Carried.

Resolution No. C-131

Moved By: Councillor Van Paassen

Seconded By: Councillor Masschaele

That Council direct staff to return with a report to investigate possible options, for Council's consideration, regarding the future of the parkland.

Carried.

7. Presentations

8. Communications

Resolution No. C-132

Moved By: Councillor Vandendriessche

Seconded By: Councillor Columbus

That the following Communication Item be received as information:

- IPC 2024 Annual Report

Carried.

9. Approval of Minutes

Resolution No. C-133

Moved By: Councillor Veri

Seconded By: Councillor Duthie

That the following minutes be approved as presented:

- Council Meeting Minutes - May 27, 2025

Carried.

10. Reports of Committees of the Whole

Resolution No. C-134

Moved By: Councillor Vandendriessche

Seconded By: Councillor Huffman

That the following minutes be approved as presented:

- Public Hearing Committee Minutes - June 3, 2025
- Council-In-Committee Meeting Minutes June 12, 2025

Carried.

11. Reports of Advisory Committees

Resolution No. C-135

Moved By: Councillor Masschaele

Seconded By: Councillor Brunton

That the following minutes of the advisory committees and local boards be received as information:

- Grand River Conservation Authority Meeting Minutes - May 23, 2025
- Health and Social Services Advisory Committee Meeting Minutes - April 28, 2025
- Simcoe BIA Meeting Minutes - April 9, 2025
- Norfolk County Public Library Board Meeting Minutes - April 23, 2025
- Recreation and Parks Advisory Committee Meeting Minutes - March 27, 2025
- Accessibility Advisory Committee Meeting Minutes - January 30, 2025
- Heritage Advisory Committee Meeting Minutes - March 24, 2025

Carried.

12. Staff Reports/Discussion Items

12.1 Emergency and Social Services

12.2 Public Works

12.2.1 Proposed Amendments to the Blue Box Regulation and RRCEA 2016., EIS-25-022

Merissa Bokla, Supervisor of Waste Management, presented the report and responded to questions.

Resolution No. C-136

Moved By: Councillor Columbus

Seconded By: Councillor Huffman

That Report EIS-25-022, Proposed Amendments to the *Blue Box Regulation* and *RRCEA, 2016* be received as information; and

That Council direct staff to provide comments on the proposed

amendments on behalf of Norfolk County during the 30-day comment period; and

That staff provide a report following the finalization of amendments to the *Blue Box Regulation* and the *Resource Recovery and Circular Economy Act, 2016 (RRCEA)*, outlining the implications for recycling collection services for small businesses.

Carried.

12.3 Community and Development Services

12.3.1 Development Application 28TPL2024452 – 395 Queensway West, Simcoe., CD-25-066

Bohdan Wynnycky, Director of Planning, presented the report.

Andrew Grice, General Manager of Public Works, responded to questions.

John Vallee, Vallee Consulting, responded to questions.

Resolution No. C-137

Moved By: Councillor Duthie

Seconded By: Councillor Huffman

That application 28TPL2024452, affecting the lands described as 395 Queensway West, Simcoe Ontario, Urban Area of Simcoe, Norfolk County BE APPROVED and recommended conditions as Attachment E respectively to Report CD-25-066.

AND FURTHER THAT all public input received for this application was considered as part of this decision.

Carried.

Resolution No. C-138

Moved By: Councillor Veri

Seconded By: Councillor Duthie

That the deputation from John Vallee be received as information.

Carried.

12.3.2 Application ZNPL2024407 - LaPlante Road CD-25-055

Soumaya Ben Miled, Planner presented the report with the aid of a slide deck.

Resolution No. C-139

Moved By: Councillor Van Paassen

Seconded By: Councillor Vandendriessche

That application 28TPL2024415, affecting the lands described as PT LT 5 CON 4 NTR MIDDLETON AS IN NR516000; NORFOLK COUNTY, for the development of an eight residential lots draft plan of subdivision BE APPROVED, as shown in Attachment D and outlined in Attachment E to Report CD-25-055; and

Further that all public input received for this application 28TPL2024415 and related application ZNPL2024407 were considered as part of the decision, as outlined in staff report CD-25-055.

Carried.

12.3.3 Application ZNPL2025120 proposing to amend the Zoning By-law to change the zoning of 208 Market Street East, Port Dover., CD-25-075

Joshua Mueller, Planner, presented the report.

Resolution No. C-140

Moved By: Councillor Veri

Seconded By: Councillor Columbus

That staff Report CD 25-075 for Zoning Bylaw Amendment Application ZNPL2025120 be received and recommended for approval;

Further that the associated bylaw be read three times and adopted on June 24, 2025.

Carried.

12.3.4 Request for Closure and Conveyance of Part Pine Road East, Plan 436, Long Point - CS-25-076

Karen Lambrecht, Realty Services Specialist, presented the report.

Resolution No. C-141

Moved By: Councillor Masschaele

Seconded By: Councillor Veri

At the Public Hearings Committee Meeting of May 6th, 2025, Council approved the following recommendations:

That Report CS 25-057, Proposed Closure and Conveyance of Part Road Allowance on Pine Road East, Plan 436, Long Point, be received as information;

And Further That any comments received as part of the Public Hearings Committee meeting, in addition to those already received, be considered in a future recommendation staff report.

The purpose of this report is to seek Council's direction to:

- Declare the portions of Pine Road East, Registered Plan 436, Long Point, surplus to municipal needs and to authorize the closure of same;
- Authorize the conveyance of the portions of Pine Road East, Registered Plan 436, Long Point to the adjacent property owners; and,
- Authorize a valuation as a selling price.

Carried.

12.4 Corporate Services Division

12.4.1 Privacy Policies for Clinical Connect - CAO-25-081

William Tigert, Clerk, presented the report.

Resolution No. C-142

Moved By: Councillor Columbus

Seconded By: Councillor Huffman

That the Information Memo regarding the adoption of both Security Policies and Procedures and Privacy Policies and Procedures be received as information.

And that Council adopt the attached documents hereto as policies and procedures in accessing and safeguarding Provincial Health Records in the roles required both at Norview Lodge and the EMS Paramedic services under ClinicalConnect.

Carried.

12.5 Office of the Chief Administrative Officer

13. By-Laws

Resolution No. C-143

Moved By: Councillor Brunton

Seconded By: Councillor Masschaele

That By-laws 2025-39 to 2025-41 consecutively be read a first, second and third time and finally passed in Open Council.

- By-Law 2025-39 - Being a By-Law to Designate Lands within Registered PLAN 19B BLK 17 PT LOT 1 RP 37R11572 PART 5 Norfolk County, Exempt from Part Lot Control
- By-law 2025-40 - Being a By-Law to Amend Zoning By-law 1-Z-2014, as amended, for property described as Port Dover Plan 207, Block 52, Lot 17, Part Lot 12
- By-Law 2025-41 - Being a By-Law to authorize the Accounts Receivable Collection Policy

Carried.

14. Motions

14.1 Councillor Huffman - Sidewalk Connection

Councillor Huffman presented her motion and responded to questions.

Resolution No. C-144

Moved By: Councillor Huffman

Seconded By: Councillor Duthie

That staff be directed to explore the options for a sidewalk connection from the Villages of Waterford to the Trail system and bring a report to Council.

Carried.

14.2 Councillor Huffman - Bill 5

Councillor Huffman presented her motion.

Resolution No. C-145

Moved By: Councillor Huffman

Seconded By: Councillor Masschaele

Whereas the Government of Ontario has introduced Bill 5, 2025, *An Act to enact the Special Economic Zones Act, 2025, to amend the Endangered Species Act, 2007 and to replace it with the Species Conservation Act, 2025, and to amend various Acts and revoke various regulations in relation to development and to procurement*; and

Whereas this legislation proposes significant changes to land use planning, environmental protection, reduce environmental safeguards, and alter procurement practices and accountability; and

Whereas Norfolk County values responsible development, local autonomy, and the protection of natural heritage features including endangered species;

Now therefore be it resolved that Norfolk County Council formally advise the Premier of Ontario that it does **not support** the passage of Bill 5, 2025 in its current form; and

That a copy of this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Minister of the Environment, Conservation and Parks, the Association of Municipalities of Ontario (AMO).

Defeated.

15. Notices of Motion

16. Other Business

17. General Announcements

18. Closed Session

Resolution No. C-146

Moved By: Councillor Huffman

Seconded By: Councillor Van Paassen

That Council enter closed session at 4:36 p.m. to discuss items pursuant to Section 239 (2) (a), (c) and (e) of the Municipal Act, 2001 as amended as the subject matter pertains:

- (a) the security of the property of the municipality or local board;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried.

Resolution No. C-147

Moved By: Councillor Duthie

Seconded By: Councillor Vandendriessche

That Council reconvene in open session at 6:30 p.m.

Carried.

Resolution No. C-148

Moved By: Councillor Vandendriessche

Seconded By: Councillor Veri

That the closed session items be received as information and that Council provided direction to staff on the matters.

- 18.1 Litigation Update
- 18.2 Property Update - Ward 7
- 18.3 OLT Update - Ward 2
- 18.4 Acquisition or Disposal of Property -Ward 6

Carried.

19. Confirming By-Law

Resolution No. C-149

Moved By: Councillor Brunton

Seconded By: Councillor Van Paassen

That By-Law 2025-43 being a By-law to confirm the proceedings of the Council of Norfolk County at this Regular Council Meeting held on the 24th day of June 2025, be read a first, second and third time and finally passed in Open Council.

- By-Law 2025-43 - Being a By-Law to Confirm the Proceedings of the Norfolk County Council at this Regular Council Meeting Held on the 24th Day of June 2025

Carried.

20. Adjournment

Resolution No. C-150

Moved By: Councillor Duthie

Seconded By: Councillor Vandendriessche

That Council be adjourned at 6:31 pm.

Carried.

Mayor: A. Martin

Clerk: W. Tigert