



Information Memo

To: Council-In-Committee Meeting
Date: June 12, 2025
Division: Corporate Services
Department: Accessibility and Special Projects
Ward: All Wards
Subject: Information Memo – Port Dover Pinup Picnic - Temporary Road Closure 2025

Recommendation(s):

THAT the Information Memo regarding the Special Event C2502-00058297 Port Dover Pinup Picnic Temporary Road Closure be received as information.

Background

The purpose of this memo is to inform Council of the delegated road closure activity for the Port Dover Pinup Picnic on Sunday June 29th, 2025.

This annual event put on by the Port Dover Board of Trade includes a gathering of vintage cars, a fashion show and live music performed by local artists.

Discussion:

The following road closure will be in effect for the event from 8:00 a.m – 10:00 p.m on Sunday June 29th, 2025:

- Market Street East from Main Street to St Andrew Street
- Park Street from Main Street to St Andrew Street

Financial Services Comments:

Any costs associated with the temporary road closure on Sunday June 29th, 2025 as identified above will be accommodated within current operating base budgets.

Attachment(s):

- Attachment A: Port Dover Pinup Picnic Temporary Road Closure Map

Conclusion:

Norfolk County recognizes the importance of special events in our community. The goal of Policy No. CS-45, Outdoor Special Event Policy, is to “encourage County wide festivals and events that draw people together, helping to promote community spirit”.

The outdoor special event application for the Port Dover Pinup Picnic has been circulated to the appropriate departments for review and comments.

Planning is well underway to support a successful event.

Approval:

Approved By:
Heidy VanDyk
General Manager, Corporate Services

Reviewed By:
Sam McFarlane
Manager, Accessibility and Special Projects

Prepared By:
Alicia Flynn
Corporate Services Generalist