



Information Memo

To: Council-In-Committee Meeting
Date: June 12, 2025
Division: Corporate Services
Department: Accessibility and Special Projects
Ward: All Wards
Subject: Information Memo – Port Dover Canada Day Parade -
Temporary Road Closure

Recommendation(s):

THAT the Information Memo regarding Special Event - Port Dover Canada Day Parade – Temporary Road Closures be received as information:

Background

The purpose of this memo is to inform Council of the delegated road closure activity for the Port Dover Canada Day Parade on Tuesday July 1st, 2025.

Discussion:

As part of the annual Port Dover Canada Day Parade event, the Port Dover Lions Club organize a parade in the afternoon followed by a fireworks display and live music in the evening at Silver Lake. The annual Soap Box Derby and Boat Parade will continue in 2025. The following road closures will be in effect for the event:

Canada Day Parade

The following roads shall be closed to vehicular traffic on Tuesday July 1, 2025 from 11:00 a.m. to 4:00. p.m.

- Dover Avenue from Thompson Drive to St. George Street
- Main Street from St. Andrew Street to Harbour Street
- St. George Street from Geoffery Road to Harbour Street
- Walker Street from St. George Street to St. Andrew Street
- Clinton Street from St. George Street to St. Andrew Street
- Market Street West from Drayton Street to Main Street
- Market Street East from Main Street to St. Andrew Street
- Park Street from Main Street to St. Andrew Street
- Chapman Street West from Drayton Street to St. Andrew Street

- Nelson Street East from First Avenue to St. Andrew Street
- McNab Street East from First Avenue to Main Street
- Greenock Street East from First Avenue to St. Andrew Street

Soap Box Derby

The following road shall be closed to vehicular traffic on Tuesday July 1, 2025 from 8:00 a.m. to 11:00 a.m.

- Main Street from Park Street to Harbour Street

Boat Parade

The following road shall be closed to vehicular traffic on Tuesday July 1, 2025 from 8:00 a.m. to 12:30 p.m.

- Harbour Street from Main Street to the westerly end of the street

Financial Services Comments:

Any costs associated with the additional temporary road closures on Tuesday July 1st, 2025 as identified above will be accommodated within current operating base budgets.

Attachment(s):

- Port Dover Canada Day Parade Temporary Road Closure Map

Strategic Plan Linkage:

This report aligns with the 2022-2026 Council Strategic Priority to "Celebrate and Connect all of our Communities".

Explanation:

Special Events support Council's Strategic Priority to "Celebrate and connect all of our communities" by bringing communities together through celebrations of our unique cultures, geographies and identities.

Conclusion:

Norfolk County recognizes the importance of special events in our community. The goal of Policy No. CS-45, Outdoor Special Event Policy, is to "encourage County wide festivals and events that draw people together, helping to promote community spirit".

The outdoor special event application for the Port Dover Canada Day Parade has been circulated to the appropriate departments for review and comments.

Planning is well underway to support a successful Canada Day event.

Approval:

Approved By:
Heidy VanDyk
General Manager, Corporate Services

Reviewed By:
Sam McFarlane
Manager, Accessibility and Special Projects

Prepared By:
Alicia Flynn
Corporate Services Generalist

