

Council Minutes

The Corporation of Norfolk County

September 17, 2024

1:00 p.m.

Council Chambers

**Norfolk County Administration Building
50 Colborne St. S., Simcoe ON**

Members Present: A. Martin, Mayor, D. Brunton, M. Columbus, A. Duthie,
K. Huffman, T. Masschaele, L. Vandendriessche,
C. Van Paassen, A. Veri

Staff Present: B. Cridland, General Manager of Operations, A. Grice, General
Manager of Environmental and Infrastructure Services Division,
A. Meneses, Chief Administrative Officer, T. Rodrigues, Deputy
Clerk, B. Sloan, General Manager of Community Development
Division, H. VanDyk, General Manager, Corporate Services,
S. Page, General Manager, Health and Social Services,
K. VandenBulck, Legislative and Privacy Coordinator, L. Castles,
Committee Coordinator, W. Tigert, County Clerk, A. Wallace,
Planner, M. Alam, Supervisor, Development Planning,
K. Wharton, Planner, B. Mayes, Drainage Superintendent,
M. Bokla, Supervisor, Waste Management

1. Ceremonial Activities

Resolution No. C-175

Moved By: Councillor Huffman

Seconded By: Councillor Veri

That Council waive the procedural By-Law to allow a member of the media to capture stock images of council for today's council meeting.

Carried Unanimously

2. Approval of Agenda/Changes to the Agenda

Resolution No. C-176

Moved By: Councillor Masschaele

Seconded By: Councillor Duthie

Council amended the agenda so that the staff reports at agenda items 13.4.1 to 13.4.3 be moved up to follow the Consideration of the Engineers Reports at agenda item 4.

Carried.

Resolution No. C-177

Moved By:

Seconded By:

That the agenda be approved as amended.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Consideration of Engineers Reports

4.1 Engineer's Report - Ronson Municipal Drain - McCool Petition Drain - Jacob Rooke, R.J. Burnside & Associates Limited

Jacob Rooke, E.I.T from R.J. Burnside and Associates Ltd, presented and responded to questions.

Bill Mayes, Drainage Superintendent, responded to questions.

James Morgan Council for Ian McCool asked questions regarding this report.

4.2 Engineer's Report - Department of Highways No. 1 Drain - B. Widner, Spriet Associates

Brandon Widner, P.Eng. from Spriet Associates Ltd, presented and responded to questions.

Bill Mayes, Drainage Superintendent, responded to questions.

4.3 Engineer's Report - County Road No. 57 Drain - B. Widner, Spriet Associates

Brandon Widner, P.Eng. from Spriet Associates Ltd, presented and responded to questions.

Bill Mayes, Drainage Superintendent, responded to questions.

13.4 Environmental and Infrastructure Services Division

13.4.1 County Road 57 Drain – Report for Consideration, EIS-24-078

Andrew Grice, General manager of Environmental and Infrastructure Services presents.

Resolution No. C-178

Moved By: Councillor Columbus

Seconded By: Councillor Brunton

That staff report EIS-24-078 be received as information; and

That the County Road 57 Drain report, dated July 25, 2024, prepared by Brandon Widner, P.Eng. be adopted under By-law; and

That the Approved Capital Budget for Project 5931152 – County Road 57 (Ammerman) Drain be amended (increased) to \$58,000, with funding to be provided from external recoveries (\$11,000) and the issuance of debentures (\$47,000).

Carried.

13.4.2 Ronson Drain – McCool Petition Drain – Report for Consideration, EIS-24-077

Resolution No. C-179

Moved By: Councillor Van Paassen

Seconded By: Councillor Duthie

That staff report EIS-24-077 be received as information; and

That the Ronson Drain - McCool Petition Drain report, dated July 17, 2024, prepared by Paul MacIntyre, C.E.T., L.E.L. be adopted under by-law; and

That the Approved Capital Budget be amended to include an allocation of \$45,000 for the construction of the Ronson Municipal Drain – McCool Petition, with funding to be provided entirely from external recoveries.

Carried.

13.4.3 Department of Highways No. 1 Drain – Report for Consideration, EIS-24-076

Resolution No. C-180

Moved By: Councillor Duthie

Seconded By: Councillor Veri

That staff report EIS-24-076 be received as information; and

That the Department of Highways No. 1 Drain report, dated March 25, 2024, prepared by Brandon Widner, P.Eng. be adopted under By-law; and

Further that the Approved Capital Budget for Project 5931339 – Department of Highways No. 1 Drain be amended (increased) to \$180,000, with funding to be provided from external recoveries (\$114,000) and the issuance of debentures (\$66,000).

Carried.

5. Early Closed Session

6. Consent Items

6.1 June 30, 2024 Operating Variance Report, CS-24-113

Resolution No. C-181

Moved By: Councillor Duthie

Seconded By: Councillor Masschaele

That CS-24-113 June 30, 2024 Operating Variance Report be received as information; and

That staff be directed to monitor the 2024 Operating Budgets and take any reasonable steps to reduce or eliminate negative variances while mitigating any negative impact on service levels.

Carried.

7. Deputations

7.1 Western Ontario Wardens Caucus - Update

Kate Burns Gallagher, WOWC, presented and responded to questions.

Resolution No. C-182

Moved By: Councillor Masschaele

Seconded By: Councillor Huffman

That council receive the deputation as information.

Carried.

7.2 David Aston, MHBC Planning

David Aston, MHBC Planning, presented and responded to questions.

Resolution No. C-183

Moved By: Councillor Columbus

Seconded By: Councillor Vandendriessche

That council receive the deputation as information.

Carried.

8. Presentations

There were no presentations.

9. Communications

Resolution No. C-184

Moved By: Councillor Duthie

Seconded By: Councillor Veri

That the following Communication Items be received as information:

- Letter from John Longarini, President of Ontario Municipal Tax and Revenue Association Re: Retention of Surplus Funds from a Municipal Tax Sale
- Letter from John Longarini, President of Ontario Municipal Tax and Revenue Association Re: Priority Lien Status and Increased Flexibility for Outstanding Provincial Offences Fines Added to the Property Tax Roll
- OMTRA Re: Addressing Key Issues in Property Assessment and Taxation, and Revenue Sources - A Discussion Paper
- Letter from John Longarini, President of Ontario Municipal Tax and Revenue Association Re: Property Assessment and Taxation Review

Carried.

10. Approval of Minutes

Resolution No. C-185

Moved By: Councillor Masschaele

Seconded By: Councillor Huffman

That the following minutes be approved as presented:

- Council Meeting Minutes - July 16, 2024
- Special Council Meeting Minutes - August 13th, 2024
- Special Council Meeting Minutes - September 4th, 2024

Carried.

11. Reports of Committees of the Whole

Councillor VanPaassen requested to further discuss agenda item 11.2 (Curbside Waste Collection Program)

Resolution No. C-186

Moved By: Councillor Veri

Seconded By: Councillor Vandendriessche

That the following minutes be approved as presented:

- Public Hearing Committee Minutes - September 4, 2024
- Council-in-Committee Meeting Minutes - September 10, 2024

Carried.

12. Reports of Advisory Committees and Local Boards

Resolution No. C-187

Moved By: Councillor Huffman

Seconded By: Councillor Columbus

That the following Reports of Advisory Committees and Local Boards be received for information:

- Accessibility Advisory Committee Meeting Minutes - February 1, 2024
- Norfolk Agricultural Advisory Committee Meeting Minutes - May 8, 2024
- Norfolk Agricultural Advisory Committee Meeting Minutes - July 10, 2024

- Long Point Region Conservation Authority Board of Directors Meeting Minutes - July 3, 2024
- Delhi BIA Meeting Minutes - July 4, 2024

Carried.

13. Staff Reports/Discussion Items

13.1 Corporate Services Division

There were no reports for Corporate Services Division.

13.2 Health & Social Services

There were no reports for Health & Social Services.

13.3 Community Development Division

13.3.1 ZNPL2024176 – 1295 12th Concession Road, CD-24-118

Andrew Wallace, Planner presented the report.

Resolution No. C-188

Moved By: Councillor Huffman

Seconded By: Councillor Columbus

That application ZNPL2024176 affecting the lands described as 1295 12th Concession Road, Norfolk County, to amend the Norfolk County Zoning By-Law 1-Z-2014 from Rural Industrial (MR) to Rural Industrial (MR) with special provision 14.1063 be approved, as shown in Attachment A to Report CD-24-118; and

Further that all public input received for this application were considered as part of the decision, as outlined in staff report CD-24-118.

Carried.

13.3.2 OPNPL2024111 and ZNPL2024131 – 481 and 487 Norfolk Street South and 7 Decou Road, Simcoe, CD-24-105

Andrew Wallace, Planner presented the report

Resolution No. C-189

Moved By: Councillor Van Paassen

Seconded By: Councillor Vandendriessche

That OPNPL2024111, affecting the lands described as 487 Norfolk Street South, 481 Norfolk Street South and 7 Decou Road, Simcoe, Norfolk County, to amend the Norfolk County Official Plan from Urban Residential OP to Urban Residential OP with Site Specific Special Policy 7.7.2.23 be approved as shown in Amendment Number 162 in Attachment A to Report CD-24-105; and

That application ZNPL2024131, affecting the lands described as 487 Norfolk Street South, 481 Norfolk Street South and 7 Decou Road, Simcoe, Norfolk County, to amend the Norfolk County Zoning By-Law 1-Z-2014 from R1-B to CRB with Special Provision 14.1059 BE APPROVED as shown in Attachment B to Report CD-24-105; and

Further that public input was received for this application and relevant planning matters raised were considered as part of the decision, as outlined in staff report CD-24-105 and summarized in Attachment C.

Defeated.

Resolution No. C-190

Moved By: Councillor Duthie

Seconded By: Councillor Brunton

That the application OPNPL2024111 and ZNPL2024131 - 481 and 487 Norfolk Street South and Decou Road, Simcoe, be denied.

Carried.

13.3.3 Development application ZNPL2024185 to amend the Zoning By-Law for 43 Albert Street, Geographic Township of North Walsingham, CD-24-119

Kendall Wharton, Planner, presented the report.

Resolution No. C-191

Moved By: Councillor Van Paassen

Seconded By: Councillor Vandendriessche

That application ZNPL2024185 for the property municipally known as 43 Albert Street, Geographic Township of North Walsingham to amend the Norfolk County Zoning By-law 1-Z-2014 from

Agricultural (A) to Hamlet Residential (RH) with a special provision 14.1065 to permit a decreased lot area; and

Further that no public input has been received for this application and therefore was not considered as part of this decision.

Carried.

Council-in-Committee recessed at 3:20 p.m.

Council-in-Committee resumed at 3:41 p.m.

13.5 Operations Division

There were no reports for Operations Division.

13.6 Office of the Chief Administrative Officer

13.6.1 Indigenous Acknowledgement, CAO-24-096

Al Meneses, Chief Administrative Officer presented the report.

Resolution No. C-192

Moved By: Councillor Masschaele

Seconded By: Councillor Huffman

That Council approve the recommended Indigenous Acknowledgement statement; and

That Council direct staff to update the procedural bylaw to include the reading of the Indigenous Acknowledgement statement at the start of Council meetings starting with the October, 2024 Council meeting; and

That Council direct staff to explore other additional official Norfolk events where the Indigenous Acknowledgement statement should be read and bring that report forward by the end of Q1, 2025, for Council's consideration at that time.

Carried.

14. By-Laws

Resolution No. C-193

Moved By: Councillor Duthie

Seconded By: Councillor Masschaele

That By-Laws 2024-83 to 2024-84 consecutively, 2024-88, and 2024-92 to 2024-94 consecutively be read a first, second and third time and finally passed in Open Council:

- By-Law 2024-83 - Appoint County Deputy Clerk
- By-Law 2024-84 - Appoint County Clerk
- By-Law 2024-88 - Stop up, Close and Convey Part Harbour St.
- By-Law 2024-92 - Stop up, Close and Convey McCool St. and Part West Church St.
- By-Law 2024-93 - Zoning Amendment - 1295 12th Concession Rd
- By-Law 2024-94 - Zoning Amendment - 43 Albert Street

Carried.

14.1 By-Law 2024 -89 - County Road No. 57 Drain

Resolution No. C-194

Moved By: Councillor Columbus

Seconded By: Councillor Van Paassen

That By-Law 2024-89 being a Bylaw to provide drainage works for the County Road No. 57 drain be read a First and Second time.

Carried.

14.2 By-Law 2024-90 - Department of Highways No.1 Drain

Resolution No. C-195

Moved By: Councillor Vandendriessche

Seconded By: Councillor Duthie

That By-Law 2024-90 being a Bylaw to provide drainage works for the Department of Highways No.1 drain be read a First and Second time.

Carried.

14.3 By-Law 2024-91 - Ronson Municipal Drain - McCool Petition Drain

Resolution No. C-196

Moved By: Councillor Duthie

Seconded By: Councillor Brunton

That By-Law 2024-91 being a Bylaw to provide drainage works for the Ronson Municipal drain be read a First and Second time.

Carried.

15. Motions

15.1 Mayor Martin Motion

Resolution No. C-197

Moved By: Mayor Martin

Seconded By: Councillor Duthie

Whereas The Province of Ontario has recently issued a new Provincial Planning Policy Statement (PPS) that is significantly smaller and more streamlined than previous iterations; and,

Whereas The new PPS introduces important changes to the planning framework that municipalities must follow; and,

Whereas Norfolk County needs to be in alignment with the new PPS to ensure that Norfolk County's planning policies and practices remain compliant and effectively aligned with this new provincial direction, it is necessary to undertake a review and update of our existing policies.

Therefore be it resolved;

That Norfolk County Council directs staff to undertake a comprehensive review of the County's current planning policies and practices to ensure alignment with the newly released Provincial Planning Policy Statement; and;

That staff be directed to prepare a report for Council detailing the key changes introduced by the new Provincial Planning Policy Statement, highlighting the most significant implications for Norfolk County; and,

Further that the report include recommendations for any necessary amendments to existing municipal planning policies and practices to fully integrate the new streamlined Provincial Planning Policy Statement into Norfolk County's planning framework.

Carried.

- 16. **Notices of Motion**
- 17. **Other Business**
- 18. **General Announcements**
- 19. **Closed Session**

Resolution No. C-198

Moved By: Councillor Masschaele

Seconded By: Councillor Duthie

That council enter into closed session at 3:57 p.m. to discuss the following matters:

- Request for Agreement of Purchase and Sale Extension
Pursuant to section 239 (2)(c) of the Municipal Act, 2001, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land by the municipality or local board
- Winter Control Contracts
Pursuant to section 239(2)(k) of the Municipal Act, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Carried.

Resolution No. C-199

Moved By: Councillor Vandendriessche

Seconded By: Councillor Masschaele

That Council reconvene in open session at 5:01p.m.

Carried.

19.1 Request for Agreement of Purchase and Sale Extension

Resolution No. C-200

Moved By: Councillor Duthie

Seconded By: Councillor Masschaele

That the recommendations in the Information Memo – Request for Agreement of Purchase and Sale Extension be received as information and that Council provided direction to staff.

Carried.

19.2 Winter Control Contracts

Resolution No. C-201

Moved By: Councillor Duthie

Seconded By: Councillor Vandendriessche

That the recommendations contained In Camera OPS 24-04 be received as information and that Council provided direction to staff.

Carried.

20. Confirming By-Law

20.1 By-Law 2024-95 - Confirm Proceedings of Regular Council Meeting, September 17, 2024

Resolution No. C-202

Moved By: Councillor Columbus

Seconded By: Councillor Brunton

That By-Law 2024-95 being a By-law to confirm the proceedings of the Council of Norfolk County at this Regular Council Meeting held on the 17th day of September 2024 be approved

Carried.

21. Adjournment

Resolution No. C-203

Moved By: Councillor Masschaele

Seconded By: Councillor Duthie

That Council be adjourned at 5:02 p.m.

Carried.

Mayor: A. Martin

Clerk: W. Tigert