

**Special Council Minutes**  
**The Corporation of Norfolk County**

**May 7, 2024**  
**12:30 p.m.**  
**Council Chambers**  
**Norfolk County Administration Building**  
**50 Colborne St. S., Simcoe ON**

Members Present: A. Martin, Mayor, D. Brunton, M. Columbus, A. Duthie,  
K. Huffman, T. Masschaele, L. Vandendriessche,  
C. Van Paassen, A. Veri,

Staff Present: A. Meneses, Chief Administrative Officer, S. Page, General  
Manager Health and Social Services, T. Rodrigues, Deputy  
Clerk, G. Scharback, County Clerk, H. VanDyk, General  
Manager, Corporate Services, A. Fanning, Treasurer/Director,  
Financial Management and Planning, K. VandenBulck,  
Committee Coordinator

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**1. Roll Call**

Mayor Martin called the meeting to order at 12:30 p.m.

**2. Approval of Agenda/Changes to the Agenda**

**Resolution No. SC-030**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Masschaele

That the agenda be approved as presented.

**Carried.**

**3. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

**4. Closed Session**

**Resolution No. SC-031**

**Moved By:** Councillor Columbus

**Seconded By:** Councillor Van Paassen

That Special Council enter closed session at 12:32 p.m. to discuss an item pursuant to Section 239 (2)(b) and (e) of the Municipal Act, 2001 as amended as the subject matter pertains:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

4.1 Local Board Update

**Carried.**

**Resolution No. SC-032**

**Moved By:** Councillor Brunton

**Seconded By:** Councillor Vandendriessche

That Special Council reconvene in open session at 1:05 p.m.

**Carried.**

Mayor Martin reported that the in closed session one item was addressed regarding:

4.1 Local Board Update

And that the update was received for information and direction was provided to staff.

**5. Confirming By-Law**

**5.1 By-Law 2024-44 - Confirm the Proceedings of Special Council**

**Resolution No. SC-033**

**Moved By:** Councillor Duthie

**Seconded By:** Councillor Van Paassen

That By-Law 2024-44 being a By-law to confirm the proceedings of the Council of Norfolk County at this Special Council Meeting held on the 7th day of May 2024 be approved.

**Carried.**

**6. Adjournment**

**Resolution No. SC-034**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Duthie

That Council be adjourned at 1:05 pm.

**Carried.**

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Mayor: A. Martin

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Clerk: G. Scharback