

## Council Minutes

### The Corporation of Norfolk County

April 16, 2024

1:00 p.m.

#### Council Chambers

Norfolk County Administration Building

50 Colborne St. S., Simcoe ON

Members Present: A. Martin, Mayor, D. Brunton, M. Columbus, A. Duthie, K. Huffman, T. Masschaele, L. Vandendriessche, C. Van Paassen, A. Veri

Staff Present: M. Bowen, CEO of Haldimand Norfolk Housing Corporation  
B. Cridland, General Manager of Operations, A. Grice, General Manager of Environmental and Infrastructure Services Division, K. Lambrecht, Realty Services Specialist, A. Meneses, Chief Administrative Officer, B. Nolan, Administrator, Norview Lodge, S. Page, General Manager, Health and Social Services, G. Scharback, County Clerk, B. Sloan, General Manager of Community Development Division, A. Fanning, Treasurer/Director, Financial Management and Planning, K. VandenBulck, Committee Coordinator, A. Vesprini, Supervisor, Financial Planning and Reporting, H. Yager, Planner

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Mayor Martin called the meeting to order at 3:04 p.m.

1. **Ceremonial Activities**
2. **Approval of Agenda/Changes to the Agenda**

**Resolution No. C-67**

**Moved By:** Councillor Vandendriessche

**Seconded By:** Councillor Masschaele

That the agenda be approved as presented.

**Carried.**

**3. Disclosure of Pecuniary Interest**

Councillor Columbus declared a conflict of interest with agenda item 13.1.1 - Norview Lodge, Budget Overview Report HSS-24-008, due to a family member being a resident of Norview Lodge Long Term Care Home.

**4. Consideration of Engineer's Report - Ellwanger Drains No. 1 & 7 2024**

**4.1 Engineer's Report - Ellwanger Drains No. 1 & 7 2024**

M.P. Devos, P.Eng., Spriet Associates London Limited reviewed the Engineer's report for the Ellwanger Drains No. 1 & 7 2024.

There were no questions from council or members of the public.

**Resolution No. C- 68**

**Moved By:** Councillor Van Paassen

**Seconded By:** Councillor Columbus

That the Engineer's report for the Ellwanger Drains No. 1 and 7 2024 be received as information.

**Carried.**

**5. Early Closed Session**

There was no early closed session.

**6. Consent Items**

**6.1 New Multi-Residential Subclass Discount - CS-24-065**

**Resolution No. C- 69**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Vandendriessche

That the Information Memo regarding the New Multi-Residential Subclass Discount be received as information.

**Carried.**

## 7. Deputations

### 7.1 Gordon Malo re: Rec Centre Ice

Gordon Malo provided deputation and responded to questions.

#### **Resolution No. C-70**

**Moved By:** Councillor Columbus

**Seconded By:** Councillor Duthie

That the Deputation be received as information.

**Carried.**

#### **Resolution No. C-71**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Duthie

That staff be directed to arrange a stakeholder 2023-2024 season debrief meeting regarding possible improvements to ice booking procedures.

**Carried.**

## 8. Presentations

There were no presentations.

## 9. Communications

#### **Resolution No. C-72**

**Moved By:** Councillor Columbus

**Seconded By:** Councillor Vandendriessche

That the following Communication item be received as information:

- Norfolk County Heritage & Culture Year End Report 2023
- Letter from the Honourable Lisa Thompson, Minister of Agriculture, Food and Rural Affairs
- Letter from Environment and Climate Change Canada - Canadian Wildlife Service

**Carried.**

**10. Approval of Minutes**

**Resolution No. C-73**

**Moved By:** Councillor Masschaele

**Seconded By:** Councillor Duthie

That the following Council minutes be approved as presented:

- Council Meeting Minutes - March 26, 2024
- Special Council Meeting Minutes - April 3, 2024

**Carried.**

**11. Reports of Committees of the Whole**

**Resolution No. C-74**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Brunton

That the following Reports of Committees of the Whole be approved as presented:

- Public Hearing Committee Meeting Minutes - April 3, 2024
- Council-in-Committee Meeting Minutes - April 9, 2024

**Carried.**

**12. Reports of Advisory Committees and Local Boards**

**Resolution No. C-75**

**Moved By:** Councillor Brunton

**Seconded By:** Councillor Vandendriessche

That the following Reports of Advisory Committees and local boards be received for information:

- Health and Social Services Advisory Committee Meeting Minutes - January 22, 2024
- Sustainability Advisory Committee Meeting Minutes - January 30, 2024
- Police Services Board Meeting Minutes - January 31, 2024
- Health and Social Services Advisory Committee Meeting Minutes - February 26, 2024

- Norfolk County Public Library Board Meeting Minutes - February 28, 2024
- Long Point Region Conservation Authority Board of Directors Annual General Meeting - March 1, 2024
- Delhi BIA Meeting Minutes - March 7, 2024
- Recreation and Parks Advisory Committee Meeting Minutes - March 21, 2024
- Draft Mayor's Affordability Roundtable Committee Minutes - March 25, 2024

**Carried.**

**12.2 Sustainability Advisory Committee Meeting Minutes - January 30, 2024**

**Resolution No. C- 76**

**Moved By:** Councillor Van Paassen

**Seconded By:** Councillor Vandendriessche

That the Norfolk County Sustainability Advisory Committee endorse a letter of support for the Long Point Littoral Cell Working Group; and

That the Norfolk County Sustainability Advisory Committee recommend that Norfolk County Council use the Climate Change Adaptation Measure Program of up to \$25,000 over four years; and

Further that the Norfolk County Sustainability Advisory Committee recommend an in-kind support of County staff time, including up to 120 hours for committee members, up to 32 hours for an alternate member, and between 40-80 hours for a technical member over the course of four years.

**Carried.**

**12.9 Draft Mayor's Affordability Roundtable Committee Minutes - March 25, 2024**

**Resolution No. C- 77**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Duthie

That the Mayor's Affordability Roundtable Committee hereby recommends that Norfolk Council direct staff to investigate options for the installation of outdoor recreation activities that would provide free or low cost services to the community.

**Carried.**

**Resolution No. C- 78**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Van Paassen

That the Mayor's Affordability Roundtable Committee hereby recommends that Norfolk Council direct staff to give consideration to hosting other permit nights and information sessions, to include but not limited to, gazebos, accessory dwelling units and any other items that require a permit county wide.

**Carried.**

**Resolution No. C- 79**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Masschaele

That the Mayor's Affordability Roundtable Committee hereby recommends that Norfolk Council direct staff to investigate permit fees being waived for properties that want to have an Accessory Dwelling Unit within 5km radius of Fanshawe College and a program to track this initiative.

**Defeated.**

**Resolution No. C- 80**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Columbus

That the Mayor's Affordability Roundtable Committee hereby recommends that Norfolk Council direct staff to investigate the first-time home buyer grant.

**Defeated.**

**Resolution No. C- 81**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Vandendriessche

That the Mayor's Affordability Roundtable Committee hereby recommends that Norfolk Council direct staff to provide a report of Health unit programs (ie. Dental for seniors) and availability and host an event to let them know which programs are offered.

**Carried.**

**Resolution No. C- 82**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Vandendriessche

That the Mayor's Affordability Roundtable Committee hereby recommends that Norfolk Council direct staff to create more "Open Doors Norfolk" and other free events/tours of our facilities (ie. Water treatment plants, recycling plant, roads yard).

**Carried.**

**Resolution No. C- 83**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Duthie

That the Mayor's Affordability Roundtable Committee hereby recommends that Norfolk Council direct Recreation Staff to look into the feasibility of re-establishing the Simcoe skate park.

**Defeated.**

Council recessed at 4:40 p.m.

Council reconvened at 4:53 p.m.

**13. Staff Reports/Discussion Items**

**13.1 Health & Social Services**

Councillor Columbus had previously declared a conflict respecting this item. He left the room for this item and did not partake in any discussion or vote on this matter.

### **13.1.1 Norview Lodge – Budget Overview Report, HSS-24-008**

Bill Nolan, Administrator, Norview Lodge, presented the report and responded to questions.

Amy Vesprini, Supervisor, Financial Planning and Reporting, responded to questions.

#### **Resolution No. C- 84**

**Moved By:** Councillor Duthie

**Seconded By:** Councillor Masschaele

That Norview Lodge – Budget Overview Report HSS-24-008 be received as information and in response to Council's request of information made on January 10, 2024.

**Carried.**

## **13.2 Community Development Division**

### **13.2.1 Application ZNPL2024044 - 196 Old Highway 24, Bloomsburg, CD-24-024**

Hannelore Yager, Planner, presented the report.

#### **Resolution No. C- 85**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Vandendriessche

That application ZNPL2024044, affecting the lands described as Con 12 Part Lot 3, Townsend, Norfolk County, to amend the Norfolk County Zoning By-Law 1-Z-2014 from Agricultural to Hamlet Residential with a special provision on Parts 1 and 2, from Agricultural to Hamlet Residential on Part 3, and from Agricultural to Agricultural with a special provision on Part 4 be approved, as shown in Attachment C to Report CD-24-024; and

Further that any public input received for this application was considered as part of the decision, as outlined in staff report CD-24-023.

**Carried.**



**13.3 Environmental and Infrastructure Services Division**

**13.4 Operations Division**

**13.4.1 Long Point Beach Access 2024 - OPS-24-015**

Bill Cridland, General Manager, Operations presented the report and responded to questions.

**Resolution No. C- 86**

**Moved By:** Councillor Duthie

**Seconded By:** Councillor Masschaele

That the Information Memo regarding the Long Point Beach Access 2024 be received as information.

**Carried.**

**13.5 Corporate Services Division**

**13.5.1 Request for Closure and Conveyance of Portion of St. John's Road, Port Dover (County Land Review Project), CS-24-050**

Karen Lambrecht, Realty Services Specialist, presented the report.

**Resolution No. C- 87**

**Moved By:** Councillor Columbus

**Seconded By:** Councillor Van Paassen

That Report CS-24-050, Request for Closure and Conveyance of Portion of St. John's Road, Port Dover (County Land Review Project) be received as information; and

That a portion of the Road Allowance Between Concessions 2 and 3, Woodhouse, Norfolk County, as set out in this report, be declared surplus to municipal needs and approved for closure and conveyance to the adjoining property owners, Timothy Robert Cromwell and Rachel Michelle Cromwell, at a valuation of \$13,000 per acre; and

That the adjoining property owners be responsible for all costs associated with the process for closure and conveyance of the portion of the above road allowance including but not limited to, all relevant reference plan/surveying costs, title searching costs, advertising costs and all document registration costs; and

Further that the net proceeds from the sale of the subject property be recorded as revenue in the current year's operating budget, with the net sale proceeds to be transferred to the Land Reserve.

**Carried.**

### **13.5.2 Housing Regeneration Strategy Financing, CS-24-064**

Amy Vesprini, Supervisor, Financial Planning and Reporting presented the report and responded to questions.

Amy Fanning, Treasurer /Director, Financial Management and Planning, responded to questions.

Matt Bowen, CEO of Haldimand Norfolk Housing Corporation, responded to questions.

#### **Resolution No. C- 88**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Columbus

That staff report CS-24-064 Housing Regeneration Strategy Financing be received as information; and

That Council approves Option A of the proposed financing options contained within this report to fund Phase One of the HNHC updated Regeneration Strategy, as explained in discussion below; and

Further that the property tax rebate funds are transferred to a reserve by HNHC for future repair and renewal needs, and there is no further commitment from Norfolk County in the future for repair and renewal for the development over its lifetime.

**Carried.**

## **13.6 Office of the Chief Administrative Officer**

### **13.6.1 Community Safety and Policing Act – Police Services Board, CAO-24-039**

Genevieve Scharback, County Clerk, presented the report and responded to questions.

**Resolution No. C- 89**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Vandendriessche

That report Community Safety and Policing Act – Police Services Board be received; and

That Councillor Veri be appointed to the Norfolk County Police Services Board.

**Carried.**

**14. By-Laws**

**14.1 By-Law 2024-32 - Ellwanger Drains No. 1 and 7 2024**

**Resolution No. C- 90**

**Moved By:** Councillor Van Paassen

**Seconded By:** Councillor Brunton

That the By-law 2024-32 being a By-law to provide Drainage works in the Corporation of Norfolk County for the Ellwanger Drains No. 1 and 7 2024 receive a first and second reading.

**Carried.**

**Resolution No. C- 91**

**Moved By:** Councillor Columbus

**Seconded By:** Councillor Huffman

That By-Laws 2024-29 to 2024-31 consecutively, and 2024-34 to 2024-39 consecutively, and 2024-41 be approved and signed by the Mayor and Clerk and affixed with the Corporate seal.

- By-law 2024-29 - Amend Former City of Nanticoke By-Law No. 7-78, as amended
- By-law 2024-30 - Amend Former Regional Municipality of Haldimand Norfolk By-Law 95-87
- By-Law 2024-31 - Public Tree Maintenance
- By-Law 2024-34 - Zoning Amendment - 196 Old Highway 24, Bloomsburg; as amended

- By-Law 2024-35 - Authorize an Agreement with His Majesty the King in Right of Ontario as represented by the Solicitor General for the provision of additional OPP Services
- By-Law 2024-36 - Appoint members to the Norfolk County Police Services Board
- By-Law 2024-37 - Authorize the Governance Policy - Video Surveillance
- By-Law 2024-38 - Appoint Integrity Commissioner
- By-Law 2024-39 - Establish Tax Policies and Tax Rates for the 2024 Taxation Year
- By-Law 2024-41 - Authorize and Amendment to the Norfolk County Community Grant Policy

**Carried.**

## **15. Motions**

### **15.1 Councillor Duthie re: Rec Center Ice**

Councillor Duthie presented the motion.

Bill Cridland, General Manager, Operations, responded to questions.

Al Meneses, Chief Administrative Officer, responded to questions.

Brandon Sloan, General Manager, Community Development, responded to questions.

#### **Resolution No. C- 92**

**Moved By:** Councillor Duthie

**Seconded By:** Councillor Brunton

Whereas the Simcoe Recreation Centre is a vital element in the overall health and wellbeing of the residents of Norfolk, and

Whereas Norfolk County Council recognizes the linkage that the Simcoe Recreation Centre provides to a diverse cross-section of our community through various user groups including, but not limited to, the Simcoe Seniors Centre, Simcoe Minor Baseball, pickleball and other community uses, and

Whereas that the hockey community in Norfolk has been adversely impacted by the removal of the ice pad from the Simcoe Recreation Centre;

Therefore be it resolved that staff are directed to prepare a fulsome report to Council prior to end of Q3 2024 on the potential of returning the ice pad to the Simcoe Recreation Centre, and

That an integral part of this report should include research on all potential options including floor coverings and shared uses as well as consultation with various stakeholder groups to ensure that the needs of each group can be adequately met through any recommended changes.

And that in the interest of affordability, staff explore partnership opportunities with other agencies and organizations for both space and programming.

**Carried.**

- 16. Notices of Motion**
- 17. Other Business**
- 18. General Announcements**
- 19. Closed Session**

**Resolution No. C- 93**

**Moved By:** Councillor Masschaele

**Seconded By:** Councillor Veri

That Council enter closed session at 6:01p.m. to discuss an item pursuant to Section 239 (2)(b) of the Municipal Act, 2001 as amended as the subject matter pertains to personal matters about an identifiable individual, including municipal or local board employees;

19.1 CAO Performance Review

**Carried.**

**Resolution No. C- 94**

**Moved By:** Councillor Masschaele

**Seconded By:** Councillor Vandendriessche

That Council reconvene in open session at 8:33 p.m.

**Carried.**

**19.1 CAO Performance Review**

Mayor Martin reported that in closed session one item was addressed regarding the CAO Performance Review. She also advised that during closed session a motion was made to go past the 8:00 p.m. hour, pursuant to the Procedural By-law.

**20. Confirming By-Law**

**Resolution No. C- 95**

**Moved By:** Councillor Duthie

**Seconded By:** Councillor Columbus

That By-Law 2024-42 being a By-law to confirm the proceedings of the Council of Norfolk County at this Regular Council Meeting held on the 16th day of April 2024 be approved.

- By-Law 2024-42 - Confirm Proceedings of Regular Council, April 16, 2024

**Carried.**

**21. Adjournment**

**Resolution No. C- 96**

**Moved By:** Councillor Huffman

**Seconded By:** Councillor Duthie

That Council be adjourned at 8:34 pm.

**Carried.**

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Mayor: A. Martin

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Clerk: G. Scharback

