

THE CORPORATION OF NORFOLK COUNTY
Heritage Advisory Committee Minutes

March 25, 2024
9:30 a.m.
Norfolk County Archives

Present: Barbara Ellen Boyko, Bob Wood, Leonard Herrewynen, Mary Caughill, Wayne Hingston, Wesley Wilson

Absent with Regrets: Tom Masschaele

Also Present: Melissa Collver

1. Call to Order

Meeting called to order by Chair Boyko at 9:30 a.m.

2. Approval of the Agenda

Resolution No. 7

Moved By: Leonard Herrewynen

Seconded By: Wesley Wilson

That the agenda be approved as presented.

Carried.

3. Disclosure of Pecuniary Interest

None disclosed.

4. Approval of Previous Minutes

Resolution No. 8

Moved By: Leonard Herrewynen

Seconded By: Bob Wood

That the minutes of the January 8, 2024 meeting be approved as presented.

Carried.

- 5. **Deputations**
- 6. **Presentations**
- 7. **Matters to be Considered**

7.1 Port Dover West Pier Lighthouse

Follow up review of Port Dover West Pier Lighthouse request.

Resolution No. 9

Moved By: Leonard Herrewynen

Seconded By: Wayne Hingston

Whereas the agreement between Norfolk County and Fisheries and Oceans Canada, dated December 17, 2014, requires consultation with Parks Canada, Historic Sites and Monument Board on any alterations to the Port Dover West Pier Lighthouse; and

Whereas the Port Dover West Pier Lighthouse continues to be operated by the Canadian Coast Guard as a navigational aid to guide vessels in and out of the harbour; and

Whereas the Port Dover West Pier Lighthouse is protected under both the Heritage Lighthouse Protection Act and the Ontario Heritage Act;

That the Norfolk Heritage Committee, after consultation with Parks Canada, Historic Sites and Monument Board, recommends that Council not approve the request by the Port Dover Waterfront Preservation Association to install decorative LED lighting to the Port Dover West Pier Lighthouse as it does not meet the provisions stated within the Heritage Lighthouse Protection Act or the Ontario Heritage Act. Additionally, these alterations are not supported by the guiding document The Standards and Guidelines for Heritage Conservation of Historic Place in Canada.

Carried Unanimously

7.2 ACO - Proposed amendment to Ontario Heritage Act

Resolution No. 10

Moved By: Wesley Wilson

Seconded By: Bob Wood

That the information received from the Architectural Conservancy Ontario be accepted as information.

Carried.

7.3 Places of Worship Project

Mary Caughill provided an update on the project.

Resolution No. 11

Moved By: Leonard Herrewynen

Seconded By: Mary Caughill

That the Places of Worship Project update presented be accepted as information.

Carried.

7.4 Joint Municipal Heritage Committee Meeting

Discussion regarding a Joint Municipal Heritage Committee Meeting.

Resolution No. 12

Moved By: Bob Wood

Seconded By: Mary Caughill

That the Norfolk Heritage Committee accept the discussion as information and that the Norfolk Heritage Committee organize the 2024 event.

Carried.

8. Other business

Discussion regarding the demolition of buildings in Norfolk County possessing cultural heritage significance.

Resolution No. 13

Moved By: Mary Caughill

Seconded By: Wesley Wilson

That in light of the recent demolition of the Norfolk Tavern, the Norfolk Heritage Committee requests that the staff liaison follow up to determine whether Photo Documentation Standards have been developed.

Carried.

9. Next Meeting

April 22, 2024 at 9:30 a.m.

10. Adjournment

Resolution No. 14

Moved By: Leonard Herrewynen

Seconded By: Bob Wood

That the meeting be adjourned.

Carried.

Chair:

Clerk: