

December 8, 2021

Teresa Olsen  
County Clerk  
The Corporation of Norfolk County  
50 Colborne Street South  
Simcoe, ON N3Y 4H2

Dear Ms. Olsen:

**Re: Integrity Commissioner – Resignation Notice**

This correspondence will serve as notice of our resignation as Integrity Commissioner for Norfolk County as of December 31, 2021.

At present there are no outstanding complaints filed under the Code of Conduct nor any applications submitted under the *Municipal Conflict of Interest Act* with our office that are awaiting review, investigation or reporting. We also do not have any requests from members for written advice that are pending a response.

As you aware, the County must make arrangements for the provision of the services of an Integrity Commissioner but need not appoint a person to the position. Arrangements can be made with an Integrity Commissioner of another municipality on an interim or *ad hoc* basis until the County can undertake a proper procurement for this important position.

Yours truly,

AIRD & BERLIS LLP



John Mascarin

JM/km