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November 3, 2023

Sent VIA Electronic Mail

Mayor Amy Martin and Members of Norfolk County Council.

RE: 2024 SWIFT Board Member Representation

At the October 20th board meeting the SWIFT Board of Directors set the 2024 Annual General Meeting (AGM) date to May 10, 2024. At the end of the 2024 AGM Norfolk County's representative on the SWIFT board, Tom Masschaele, will end his current two-year term.

At this time, SWIFT asks that Norfolk County either reappoint the current SWIFT representative to the SWIFT Board or nominate a member of council for consideration as a WOWC member representative. This appointment is a two-year term ending at the 2026 AGM.

We respectfully ask that nominees/re-appointees confirm their availability for the May 10, 2024 AGM and Inaugural Board meeting and submit, along with the supporting council resolution, a completed [online application form](#) for SWIFT's consideration.

We ask that Norfolk County Council confirm support for their council nominee through resolution, and that such supported applications be submitted by January 26, 2024 to SWIFT's Executive Assistant Jen Broos jen.broos@swiftruralbroadband.ca. Please find below important dates for the SWIFT Board of Director selection process:



DATE	DESCRIPTION
26-Jan-24	WOWC and Contributing Director Applications due date
09-Feb-24	SWIFT Executive Committee meeting to review applications for eligibility
16-Feb-24	Contributing Members partner and candidate notified
5-Apr-24	WOWC Caucus meeting and approval of SWIFT Director candidates
19-Apr-24	SWIFT New Directors Orientation
10-May-24	SWIFT AGM and Directors confirmation vote
10-May-24	SWIFT Inaugural Board meeting

Should you have any questions regarding the Director selection process, please contact either myself or Executive Assistant Jen Broos.

The SWIFT Board and staff extend their sincere appreciation for your continued support.

Thank you for your attention to this matter.

Regards,

Barry Field

SWIFT Executive Director

519-319-1112

barry.field@swiftruralbroadband.ca

Cc:

Tom Masschaele, SWIFT Board of Director

Al Meneses, Norfolk County CAO

Jen Broos, SWIFT Executive Assistant

Encl:

Board of Directors Terms of Reference

[Board of Directors Application](#)