



Information Memo

To: Council-In-Committee Meeting
Date: November 15, 2023
Division: Office of the Chief Administrative Officer
Department: Fire Department
Ward: All Wards
Subject: Information Memo- Emergency Management Program and
Emergency Response Plan By-law

Recommendation(s):

That the Information Memo regarding the Emergency Response Plan be received as information.

AND THAT the proposed By-Law to replace By-Law 2022-141 be approved.

Background

The purpose of this memo is to provide context to the proposed by-law listed as Schedule A on the agenda.

The Emergency Response Plan By-Law is annually reviewed, and schedule A is updated as necessary to account for organizational changes which impact the Emergency Response Plan. The current By-Law 2022-141 is outdated and to be replaced by the proposed by-law.

Discussion:

It was determined that Schedule A will require replacement in 2023 after the annual review of the Emergency Response Plan. Updates to the plan are minor in nature, comprising of grammatical and terminology amendments.

Attachment(s):

- Attachment A: Proposed By-Law
- Attachment B: Emergency Response Plan

Conclusion:

The proposed by-law, being a By-Law to Adopt the Emergency Management Program and Norfolk County Emergency Response Plan, is presented on the agenda for Council

approval to replace By-Law 2022-141 due to required changes to the Emergency Response Plan arising from the legislated annual review of the document.

Approval:

Approved By:
Al Meneses, CAO

Reviewed By:
Gord Stilwell
Fire Chief

Prepared By:
Katie Ballantyne
Community Safety Officer