

**Haldimand-Norfolk**  
**Health and Social Services Advisory Committee**

**September 27, 2023**

**3:00 p.m.**

**Virtual Meeting**

Present: Chris Van Paassen, Shelley Ann Bentley, John Metcalfe, Patrick O'Neill

Absent with Regrets: Linda Vandendriessche, Alan Duthie

Also Present: Sarah Page, Syed Shah, Stephanie Rice, Marcia Annamunthodo, Jacquie Dover, Julie Richardson, Nicole Stone, Sarah Titmus, Louise Lovell, Jessica Horton, Christina Lounsbury

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**1. Welcome and Introduction**

Chair Bentley introduced new Haldimand County representative Patrick O'Neill to the committee;

Acting General Manager introduced the new General Manager for Health and Social Service, Sarah Page

**2. Disclosure of Pecuniary Interest**

**3. Additions to Agenda**

**4. Presentations/Deputations**

**5. Adoption/Correction of Advisory Committee Meeting Minutes**

**5.1 Health and Social Services Advisory Committee - July 24, 2023**

**Moved By:** John Metcalfe  
**Seconded By:** Chris Van Paassen

The Minutes of the Health and Social Services Advisory Committee meeting dated July 24, 2023 having been distributed to all Committee Members and there no updates and the minutes are adopted and sign by Chair Bentley.

**Carried.**

**6. Update on Reports**

Stephanie Rice, Acting General Manager of Health and Social Services advised that there are no updates from July 24, 2023 Health and Social Services Advisory Committee meeting and all reports have been approved as presented.

**7. Consent Items**

**8. Staff Reports**

**8.1 Public Health**

**8.1.1 Acting Medical Officer of Health Update – Dr. Joyce Lock, HSS-23-057**

**Moved By:** Patrick O'Neill  
**Seconded By:** John Metcalfe

That the Acting Medical Officer of Health update HSS-23-057 be received as information.

**Carried.**

**8.1.2 Haldimand-Norfolk Health Unit COVID-19 After Action Report, HSS-23-048**

**Moved By:** Chris Van Paassen  
**Seconded By:** John Metcalfe

THAT the Board of Health accept the Haldimand-Norfolk Health Unit (HNHU) COVID-19 After Action Report as information.

**Carried.**

**8.1.3 Haldimand Norfolk Health Unit Strategic Planning Process, HSS-23-050**

**Moved By:** John Metcalfe

**Seconded By:** Chris Van Paassen

THAT report number HSS-23-050 be received as information.

AND THAT staff recommended that Clerks of both counties coordinate and share availability of advisory committee and BOH for strategic plan consultation.

**Carried.**

**8.1.4 Health Equity Program, HSS-23-049**

**Moved By:** Chris Van Paassen

**Seconded By:** John Metcalfe

THAT the Information Memo regarding the Health Equity Program HSS-23-049 be received as information.

**Carried.**

**8.1.5 Strengthening Public Health and Voluntary Mergers, HSS-23-056**

**Moved By:** Patrick O'Neill

**Seconded By:** Chris Van Paassen

That this report HSS-23-056 be received as information;

AND THAT the Director of Public Health engage with the Norfolk County Purchasing Team to explore expedited procurement options, such as a Vendor of Record, to secure a consultant to explore merger options with neighboring health units and present a report with recommendations;

AND FURTHER THAT the consultant's report and an accompanying staff report be brought back to the February Board of Health meeting for a decision on a potential voluntary merger to be included in the 2024 Haldimand Norfolk Health Unit Annual Service Plan.

Carried.

## 8.2 Social Services and Housing

### 8.2.1 Service Manager Consent-Sale of Haldimand Norfolk Housing Corporation (HNHC) Properties, HSS-23-047

**Moved By:** Chris Van Paassen

**Seconded By:** John Metcalfe

THAT staff report HSS 23-047, Service Manager Consent for sale of Haldimand Norfolk Housing Corporation (HNHC) properties, be received as information;

AND THAT Council direct staff to provide Service Manager Consent to the Haldimand Norfolk Housing Corporation (HNHC) to sell properties: 72/74 Oakwood Avenue, Simcoe and 643 Gibraltar St., Delhi;

AND THAT the proceeds from the sale of these properties be deposited into the appropriate HNHC reserve fund to be used towards the development of new affordable housing in Norfolk County;

AND FURTHER THAT Council direct staff to provide this information to MMAH once the sale of the property closes, in accordance with the *Housing Services Act*.

Carried.

### 8.2.2 Provincial Allocation of OPHI and COCHI Funding and Investment Plan 2023-2024, HSS-23-051

**Moved By:** John Metcalfe

**Seconded By:** Chris Van Paassen

THAT Staff Report HSS 23-051, Provincial Allocation of OPHI and COCHI Funding and Investment Plan 2023-2024 – Budget Amendment be received as information;

AND THAT Council accept the COCHI funding in the amount of \$507,600 and the OPHI funding in the amount of \$505,400;

AND THAT Council authorize the Mayor and Clerk to sign the required Transfer Payment Agreement with the Ministry of Municipal Affairs and Housing;

AND THAT Council approve the per program funding allocations as outlined in this staff report;

AND FURTHER THAT the COCHI and OPHI Investment Plan containing the per program allocations be submitted to the Ministry of Municipal Affairs and Housing.

**Carried.**

### **8.2.3 Homelessness Prevention Program (HPP) Update, HSS-23-054**

**Moved By:** John Metcalfe

**Seconded By:** Patrick O'Neill

That Council receive report HSS-23-054 as information;

And that Council authorize a single source supply as outlined in Norfolk County Purchasing Policy CS-02, section 4.8.4 to permit the Director of Social Services & Housing and the Program Manager, Homeless Prevention Services to negotiate with Church Out Serving an amendment to the executed contract for RFP HSS-SSH-22-04 Emergency Shelter Solutions and option to extend the existing contract based on the updated agreement for a period of fifteen (15) months with the option to further extend the Agreement for five (5) additional terms of up to one (1) year each term;

And that Council authorize a single source supply as outlined in Norfolk County Purchasing Policy CS-02, section 4.8.4 to permit the Director of Social Services & Housing and the Program Manager, Homeless Prevention Services to negotiate with Indwell an amendment to the executed contract for RFP HSS-SSH-22-04 Supportive Housing and option to extend the existing contract based on the updated agreement for a period of fifteen (15) months with the option to further extend the Agreement for five (5) additional terms of up to one (1) year each term;

And further that Council authorize a single source supply as outlined in Norfolk County Purchasing Policy CS-02, section 4.8.4 to permit the Director of Social Services & Housing and the Program Manager, Homeless Prevention Services to negotiate new

contracts in Norfolk for Emergency Solutions and Transitional Housing services should the current providers decline any contract extensions.

**Carried.**

- 9. Sub-Committee Reports**
- 10. Communications**
  - 10.1 aPHa- Public Health Matters**
  - 10.2 August aPHa Info Break**
  - 10.3 September aPHa Info Break**
  - 10.4 Chief Medical Officer of Health -Memo**
- 11. Other Business**
- 12. Closed Session**
- 13. Next Meeting**
  - 13.1 Monday October 23, 2023**
- 14. Adjournment**

**Moved By:** John Metcalfe  
**Seconded By:** Patrick O'Neill

4:06pm

**Carried.**

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Chair

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Clerk